# REEDSVILLE PUBLIC SCHOOLS REEDSVILLE, WISCONSIN

# FINANCIAL STATEMENTS WITH INDEPENDENT AUDITORS' REPORT

JUNE 30, 2020

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# MEMBERS OF THE BOARD OF EDUCATION

President Vice President Treasurer Clerk Director Andrew Maertz Richard Hein Carie Boldt Vicki Petska Todd Schneider

Superintendent Business Manager Kristoffer Brown Becky O'Leary



# INDEPENDENT AUDITORS' REPORT

To the Board of Education Reedsville Public Schools Reedsville, Wisconsin

## **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Reedsville Public Schools, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Reedsville Public Schools' basic financial statements as listed in the table of contents.

## Management's Responsibility for the Financial Statements

The Reedsville Public Schools' management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

# Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Reedsville Public Schools, as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

# **Other Matters**

## Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, Wisconsin Retirement System pension schedules, Wisconsin Retirement System local retiree life insurance fund schedules, and OPEB healthcare defined plan schedules, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

# Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Reedsville Public Schools' basic financial statements. The combining and individual nonmajor fund financial statements, schedule of expenditures of federal awards, and state financial assistance are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements, schedule of expenditures of federal awards, and the schedule of state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this

information is fairly stated in all material respects in relation to the basic financial statements as a whole.

# Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 27, 2020, on our consideration of the Reedsville Public Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Reedsville Public Schools' internal control over financial reporting or on compliance.

HAWKINS ASH CPAS, LLP

Hawking Ash CPAS, LLP

Manitowoc, Wisconsin October 27, 2020

# REEDSVILLE PUBLIC SCHOOLS REEDSVILLE, WISCONSIN

BASIC FINANCIAL STATEMENTS

# REEDSVILLE PUBLIC SCHOOLS REEDSVILLE, WISCONSIN

DISTRICT-WIDE FINANCIAL STATEMENTS

#### STATEMENT OF NET POSITION JUNE 30, 2020

ASSETS	GOVERNMENTAL ACTIVITIES
	Ф <u>с 000 040</u>
Cash and investments	\$ 5,088,018
Receivables	4 075 404
Taxes	1,275,404
Due from other governments	316,639
Wisconsin Retirement System net pension	783,272
Capital assets (net of accumulated depreciation)	- /
Capital assets not being depreciated	51,500
Capital assets being depreciated	12,847,690
TOTAL ASSETS	20,362,523
DEFERRED OUTFLOWS OF RESOURCES	
Wisconsin Retirement System pension	1,724,907
Wisconsin Retirement System LRLIF	98,691
OPEB healthcare	112,993
TOTAL DEFERRED OUTFLOWS OF RESOURCES	1,936,591
TOTAL ASSETS AND DEFERRED	00 000 444
OUTFLOWS OF RESOURCES	22,299,114
	400.000
Accounts payable	126,882
Accrued liabilities	100 500
Payroll, payroll taxes, insurance	462,529
Interest	6,768
Due to other governments	1,110
Unearned revenue	11,383
Current portion of long-term obligations Noncurrent portion of long-term obligations	1,216,903
TOTAL LIABILITIES	3,918,175
TOTAL LIABILITIES	5,743,750
DEFERRED INFLOWS OF RESOURCES	
Wisconsin Retirement System pension	2,347,587
Wisconsin Retirement System LRLIF	43,333
OPEB healthcare	513,325
TOTAL DEFERRED INFLOWS OF RESOURCES	2,904,245
NET POSITION	
Net investment in capital assets	9,413,190
Restricted for	
Special revenue	52,179
Debt service	1,268,293
Capital projects	2,935,679
Other activities	795,142
Unrestricted	(813,364)
TOTAL NET POSITION	13,651,119
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	\$ 22 200 114
	<u>\$ 22,299,114</u>

The accompanying notes are an integral part of these statements.

#### STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2020

			PROGRAM REVENUE				NET	(EXPENSES)
				OPERATING			RE\	ENUE AND
			CHARGES FOR GRANTS AND		CHANGES IN			
FUNCTIONS/PROGRAMS	EX	KPENSES	SE	RVICES	CON	TRIBUTIONS	NET	POSITION
GOVERNMENTAL ACTIVITES								
Instruction								
Regular instruction	\$	2,702,888	\$	-	\$	-	\$	(2,702,888)
Vocational instruction		412,538		-		-		(412,538)
Special instruction		809,589		-		435,236		(374,353)
Other instruction		364,959		31,146		-		(333,813)
Total instruction		4,289,974		31,146		435,236		(3,823,592)
Support services								
Pupil services		386,093		-		-		(386,093)
Instructional staff services		314,953		-		40,060		(274,893)
General administration services		207,549		-		-		(207,549)
Building administration services		861,105		-		-		(861,105)
Business services		1,649,158		73,450		181,051		(1,394,657)
Central services		22,928		-		-		(22,928)
Insurance		78,323		-		-		(78,323)
Interest and other		98,370		-		-		(98,370)
Other support services		80,873		-		-		(80,873)
Community services		93,056		2,075				(90,981)
Total support services		3,792,408		75,525		221,111		(3,495,772)
Non-program transactions		1,226,729		-				(1,226,729)
TOTAL GOVERNMENTAL ACTIVITIES	\$	9,309,111	\$	106,671	\$	656,347		(8,546,093)

# **General revenues**

Taxes	
Property taxes	4,283,752
Other taxes	8,320
State and federal aids not restricted to specific functions	5,353,258
Interest and investment earnings	33,920
Miscellaneous	 492,409
Total general revenues	 10,171,659
CHANGE IN NET POSITION	1,625,566
NET POSITION - BEGINNING OF YEAR	 12,025,553
NET POSITION - END OF YEAR	\$ 13,651,119

# REEDSVILLE PUBLIC SCHOOLS REEDSVILLE, WISCONSIN

FUND FINANCIAL STATEMENTS

#### BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2020

		DEBT		TOTAL	
		SERVICE FUND	LONG-TERM CAPITAL	NONMAJOR	TOTAL
	GENERAL	REFERENDUM	IMPROVEMENT	GOVERNMENTAL	GOVERNMENTAL
	FUND	APPROVED	TRUST	FUNDS	FUNDS
ASSETS					
Cash and investments	\$ 1,406,758	\$ 1,268,293	\$ 2,088,809	\$ 324,158	\$ 5,088,018
Receivables					
Taxes	1,275,404	-	-	-	1,275,404
Due from other funds	-	-	590,020	-	590,020
Due from other governments	312,808			3,831	316,639
TOTAL ASSETS	2,994,970	1,268,293	2,678,829	327,989	7,270,081
LIABILITIES					
Accounts payable	125,230	-	-	1,652	126,882
Accrued payroll liabilities	456,604	-	-	5,925	462,529
Due to other funds	590,020	-	-	-	590,020
Due to other governments	1,110	-	-	-	1,110
Unearned revenue				11,383	11,383
TOTAL LIABILITIES	1,172,964			18,960	1,191,924
FUND BALANCES					
Restricted	11,870	1,268,293	2,678,829	309,029	4,268,021
Unassigned	1,810,136				1,810,136
TOTAL FUND BALANCES	1,822,006	1,268,293	2,678,829	309,029	6,078,157
TOTAL LIABILITIES AND FUND BALANCES	\$ 2,994,970	<u>\$ 1,268,293</u>	\$ 2,678,829	\$ 327,989	

Total net position reported for governmental activities in the statement of net position is different from the amount reported above as total governmental funds fund balance because:

Total net position - governmental activities			\$ 13,651,119
Net OPEB obligation		(1,399,693)	 (5,141,846)
Accrued interest WRS liability		(6,768) (249,385)	
ů –	Ψ	,	
Long-term liabilities reported in the statement of net position that are not reported in the funds balance shee are: General obligation debt	t \$	(3,486,000)	
Long-term liabilities are not due in the current period and therefore are not reported in the fund statements.			
Other post employment benefits deferred inflows of resources and deferred outflows of resources are not current financial resources and are not reported in fund statements:			(400,332)
Wisconsin Retirement System asset, deferred inflows of resources, and deferred outflows of resources are not current financial resources and are not reported in fund statements:			215,950
Governmental accumulated depreciation		(9,340,214)	12,899,190
Governmental capital asset	\$	22,239,404	
Capital assets used in governmental activities are not financial resources and therefore are not reported in t fund statements. Amounts reported for governmental activities in the statement of net position are:	he		

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

YEAR ENDED JUNE 30, 2020

			LONG-TERM CAPITAL	TOTAL NONMAJOR	TOTAL
	GENERAL FUND	REFERENDUM APPROVED	IMPROVEMENT TRUST		GOVERNMENTAL
REVENUES	FUND	AFFROVED	11031	FUNDS	FUNDS
Property taxes	\$ 2,750,959	\$ 1,446,113	\$-	\$ 95,000	\$ 4,292,072
Other local sources	60,014	6,686	φ 18,813	¢ 50,000 77,540	163,053
Interdistrict sources	435,716	-	-	-	435,716
Intermediate sources	21,163	-	-	-	21,163
State sources	5,489,526	-	-	5,997	5,495,523
Federal sources	414,602	-	-	78,317	492,919
Other sources	27,768	6,463	-	-	34,231
TOTAL REVENUES	9,199,748	1,459,262	18,813	256,854	10,934,677
EXPENDITURES					
Current					
Instruction					
Regular instruction	2,670,626	-	-	-	2,670,626
Vocational instruction	358,897	-	-	-	358,897
Special instruction	803,010	-	-	-	803,010
Other instruction	375,859		-		375,859
Total instruction	4,208,392		-		4,208,392
Support services					
Pupil services	385,209	-	-	-	385,209
Instructional staff services	311,567	-	-	-	311,567
General administration services	207,252	-	-	-	207,252
Building administration services	428,146	-	-	-	428,146
Business services	1,346,627	-	-	209,135	1,555,762
Central services	22,928	-	-	-	22,928
Insurance	78,323	-	-	-	78,323
Other support services	55,388	-	-	-	55,388
Community services			-	88,938	88,938
Total support services	2,835,440		-	298,073	3,133,513
Non-program transactions	1,226,729				1,226,729
Debt service					
Principal	-	2,807,000	-	-	2,807,000
Interest	-	100,472	-	-	100,472
Other		14,975	-		14,975
Total debt service		2,922,447			2,922,447
Capital outlay	<u>338,253</u> 8,608,814		-	12,838	351,091
TOTAL EXPENDITURES	0,000,014	2,922,447		310,911	11,842,172
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	590,934	(1,463,185)	18,813	(54,057)	(907,495)
OTHER FINANCING (USES) SOURCES Net transfer (to) from other funds	(590,020)		590,020		
Issuance of long-term debt	(390,020)	- 1,718,000	590,020	-	- 1,718,000
TOTAL OTHER FINANCING		1,710,000			1,718,000
(USES) SOURCES	(590,020)	1,718,000	590,020		1,718,000
	(390,020)	1,710,000	390,020		1,710,000
NET CHANGE IN FUND BALANCE	914	254,815	608,833	(54,057)	
FUND BALANCE - BEGINNING OF YEAR	1,821,092	1,013,478	2,069,996	363,086	5,267,652
FUND BALANCE - END OF YEAR	\$ 1,822,006	\$ 1,268,293	\$ 2,678,829	\$ 309,029	\$ 6,078,157

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

Net change in fund balances - total governmental funds		\$	810,505
Amounts reported for governmental activities in the statement of activities are different because:			
The acquisition of capital assets are reported in the governmental funds as expenditures. However, for governmental activities those costs are shown in the statement of net position and allocated over their estimated useful lives as annual depreciation expenses in the statement of activities.			
Capital outlay reported in fund statements Less noncapitalized outlay Depreciation expense reported in the statement of activities Amount by which capital outlays are less than depreciation in the current period:	\$ 351,091 (115,498) (437,769)		(202,176)
The amount of the loan is reported in the governmental funds as a source of financing. In the statement of net position however, loans are not reported as a financing source, but rather constitute a long-term liability. The amount of loans reported in the governmental funds statement is:			(1,718,000)
Wisconsin Retirement System pension asset, deferred inflows of resources, liability, and deferred outflows of resources changes:			(46,784)
Wisconsin Retirement System LRLIF asset, deferred inflows of resources, liability, and deferred outflows of resources changes:			(17,196)
OPEB healthcare deferred outflows of resources, liability, and deferred inflows of resources changes:			(24,860)
Repayment of principal on long-term debt is reported in the governmental funds as an expenditure, but is reported as a reduction in long-term debt in the statement of net position and does not affect the statement of activities.			
Amount of long-term debt principal payments in the current year is:			2,807,000
In governmental funds interest payments and other debt costs on outstanding debt are reported as an expenditure when paid. In the statement of activities it is reported as it accrues.			
Amount of interest and other debt costs paid during the current period is	\$ 115,447 (98,370)		
Amount of interest and other debt costs accrued during the current period is Interest paid is greater than interest accrued by:	 (00,010)		17,077
Change in net position - governmental activities		<u>\$</u>	1,625,566

# STATEMENT OF NET POSITION FIDUCIARY FUNDS JUNE 30, 2020

	AGEI	NCY FUND	TRUST FUND		
	ST	TUDENT	PRIVATE		
	A	CTIVITY	PL	JRPOSE	
ASSETS					
Cash and investments	\$	305,755	\$	123,341	
TOTAL ASSETS		305,755		123,341	
<b>LIABILITIES</b> Due to student organizations		305,755		<u>-</u>	
NET POSITION Held in trust				123,341	
TOTAL LIABILITIES AND NET POSITION	\$	305,755	\$	123,341 123,341	
	Ψ	565,755	Ψ	120,041	

# STATEMENT OF CHANGES IN NET POSITION FIDUCIARY FUNDS YEAR ENDED JUNE 30, 2020

	TRUST FUND		
	Р	RIVATE	
	Pl	JRPOSE	
ADDITIONS			
Investment income	\$	1,896	
Contributions		10,200	
TOTAL ADDITIONS		12,096	
DEDUCTIONS			
Disbursements		12,700	
CHANGE IN NET POSITION		(604)	
NET POSITION - BEGINNING OF YEAR		123,945	
NET POSITION - END OF YEAR	\$	123,341	

The accompanying notes are an integral part of these statements.

# REEDSVILLE PUBLIC SCHOOLS REEDSVILLE, WISCONSIN

NOTES TO THE BASIC FINANCIAL STATEMENTS

# **REEDSVILLE PUBLIC SCHOOLS** NOTES TO THE BASIC FINANCIAL STATEMENTS

JUNE 30, 2020

# NOTE 1 - Summary of Significant Accounting Policies

The financial statements of the Reedsville Public Schools (the "District") have been prepared in conformity with generally accepted accounting principles (GAAP) in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the District are described below.

**Reporting Entity** - The Reedsville Public Schools is organized as a common school district. The District, governed by a five member elected school board, operates grades 4K through 12 and is comprised of all or parts of nine taxing districts.

The District's basic financial statements do not include any components units, as defined in GASB 14 and amended by GASB 39 and GASB 61, as there are no organizations which meet the criterion. The criterion for including a legally separate organization as a component unit is the degree of financial accountability the District has with the organization. A financial benefit or burden relationship needs to be present between the primary government and that organization for it to be included in the reporting entity as a component unit.

The following circumstances set forth the District's financial accountability for a legally separate organization: the District is financially accountable if it appoints a voting majority of the organization's governing body and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the District. The District may be financially accountable if an organization is fiscally dependent on the District regardless of whether the organization has (1) a separately-elected governing body, (2) a governing body appointed by a higher level of government, or (3) a jointly-appointed governing body. In addition, the primary government may determine, through exercise of management's professional judgment, that the inclusion of an organization that does not meet the financial accountability criteria is necessary in order to prevent the reporting entity's financial statements from being misleading.

# **Basis of Presentation**

# **District-Wide Statements**

The statement of net position and the statement of activities present financial information about the District's governmental activities. These statements include the financial activities of the overall government in its entirety, except those that are fiduciary. Eliminations have been made to minimize the double counting of internal transactions. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

# NOTE 1 - Summary of Significant Accounting Policies - Continued

Fund Financial Statements

The fund statements provide information about the District's funds, including fiduciary funds. Separate statements for each fund category - governmental and fiduciary - are presented. The emphasis of fund financial statements is on major governmental funds; each displayed in a separate column. All remaining governmental funds are aggregated and reported as non-major funds.

The District reports the following major governmental funds:

General Fund - is used for all financial activity that is not required to be accounted for in another fund. This is the District's primary operating fund.

Referendum Approved Debt Service Fund - is used to account for and report financial resources that are restricted, committed or assigned to expenditures for principal and interest.

Long-Term Capital Improvement Trust - is used to account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

The District has two fiduciary funds which account for assets held as an agent for various student organizations and a private purpose trust.

#### **Measurement Focus and Basis of Accounting**

The district-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Nonexchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The governmental fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

# NOTE 1 - Summary of Significant Accounting Policies - Continued

Under the terms of grant agreements, the District may fund certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Therefore, when program expenses are incurred, both restricted and unrestricted net position may be available to finance the program. It is the District's policy to first apply cost-reimbursement grant resources to such programs, followed by general revenues.

**Cash and Investments** - The District's cash and cash equivalents consist of cash on hand, demand deposits, and short-term investments with original maturities of three months or less from date of acquisition. All funds share common (pooled) checking and investment accounts unless regulations require separate investment accounts, such as the debt service fund.

Investments are stated at fair value, if applicable, which is the amount at which an investment could be exchanged in a current transaction between willing parties. Fair values are based on quoted market prices. No investments are reported at amortized cost. Adjustments necessary to record investments at fair value are recorded in the operating statement as increases or decreases in investment income. Investment income on commingled investments of municipal accounting funds is allocated based on average investment balances.

**Property Tax Levy** - Under Wisconsin law, personal property taxes and first and second installment real estate taxes are collected by municipal treasurers who then make proportional settlement with the District and county treasurer for those taxes collected on their behalf. Third installment real estate taxes and delinquent taxes are collected by the county treasurer who then makes settlement with the city, town, village, and the District before retaining any for county purposes. Taxes collected by the township are made in two installments, the first by the town, and the second by the county treasurer.

The District's property taxes are levied on or before November 1 on the equalized property valuation certified by the Department of Revenue. As permitted by a collecting municipality's ordinance, taxes may be paid in full or two or more installments with the first installment payable the subsequent January 31, and a final payment no later than the following July 31. The District is paid by the collecting municipality its proportionate share of tax collections received through the last day of the preceding month on or before January 15, and by the 20 of each subsequent month thereafter. On or before August 20, the county treasurer makes full settlement to the District for any remaining balance. The county assumes all responsibility for delinquent real estate property taxes.

Property taxes are recognized as revenue in the period for which the taxes are levied. The 2019 tax levy is used to finance operations of the District's fiscal year ended June 30, 2020. All property taxes are considered due on January 1, when an enforceable lien may be assessed against the property and the taxpayer is liable for the taxes. All taxes are collected within 60 days of June 30 and are available to pay current liabilities.

**Accounts Receivable** - Accounts receivable are recorded at gross amounts with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that the amount of such allowance would not be material.

**Due To/From Other Funds** - During the course of operations, transactions occur between individual funds that may result in amounts owed between funds. Short-term interfund loans are

## NOTE 1 - Summary of Significant Accounting Policies - Continued

reported as due to and from other funds. The amounts reported on the statement of net position for receivable/payable from external parties represents amounts due between different fund types (governmental activities and fiduciary funds). Eliminations have been made for amounts due to and due from within the same fund type.

**Interfund Transactions** - Non-exchange transactions which are not borrowing/lending (will not be repaid) are recorded as operating transfers, and exchange transactions are recorded as revenues and expenses. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers.

**Capital Assets** - Capital assets are reported at actual cost or estimated historical costs. Donated assets are reported at estimated fair market value at the time received.

Capitalization thresholds (the dollar value above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets reported in the district-wide statements are as follows:

	Capitalization	Depreciation	Estimated
	Threshold	Method	<u>Useful Life</u>
Buildings	\$5,000	Straight-line	50 years
Land improvements	\$5,000	Straight-line	10-20 years
Furniture and equipment	\$5,000	Straight-line	5-20 years
Computer and related technology	\$5,000	Straight-line	5 years

**Pensions** - For purposes of measuring the net pension liability (asset), deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and additions to/deductions from WRS' fiduciary net position have been determined on the same basis as they are reported by WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Other Post Employment Benefits (OPEB)** - The fiduciary net position of the local retiree life insurance fund (LRLIF) has been determined using the flow of economic resources measurement focus and the accrual basis of accounting. This includes for purposes of measuring the net OPEB liability, deferred outflows of resources, and deferred inflows of resources related to other post employment benefits, OPEB expense, and information about the fiduciary net position of the LRLIF and additions to/deductions from LRLIFs fiduciary net position have been determined on the same basis as they are reported by LRLIF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Deferred Outflows and Inflows of Resources** - In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future periods and will not be recognized as an outflow of resources (expenditure) until then. The District has three items that qualify for reporting in this category. They are the Wisconsin Retirement System pension, Wisconsin Retirement System local retiree life insurance fund

JUNE 30, 2020

# NOTE 1 - Summary of Significant Accounting Policies - Continued

(LRLIF), and OPEB healthcare reported in the government-wide statement of net position. The Wisconsin Retirement System pension, Wisconsin Retirement System LRLIF, and OPEB healthcare result from changes in their actuarial studies and are amortized over the average of the expected remaining service lives of participants.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position which applies to future periods and so will not be recognized as an inflow of resources (revenue) until then. The District has three types of items, Wisconsin Retirement System pension, Wisconsin Retirement System LRLIF, and OPEB healthcare which qualify for reporting in this category. The Wisconsin Retirement System pension, Wisconsin Retirement System pension, Wisconsin and are amortized over the average of the expected remaining service lives of participants.

**Estimates** - The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**Net Position Classifications** - Net position represents the difference between the total assets and deferred outflows of resources and the total liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement for those assets. Net position is reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

**Fund Balance Classifications** - The District classifies its fund equity as follows: 1) nonspendable fund balance consists of equity that is not in a spendable form or is legally or contractually required to be maintained intact, 2) restricted fund balance consists of equity constrained to specific purposes by their providers, externally imposed by creditors, constitutional provisions or by enabling legislation, 3) committed fund balance consists of equity constrained to specific purposes by the District itself, using its highest level of decision making authority - Board of Education policies, 4) assigned fund balance consists of equity the governing body intends to use for a specific purpose, intent can be expressed by the governing body. The Board of Education has not delegated authority to assign fund balances through its fund balance policy and 5) unassigned fund balance consists of equity available for any purpose.

When net losses occur, it is the District's policy to record the net loss against committed fund balance, then assigned fund balance and lastly to unassigned fund balance (GASB 54 default for not having a policy). The District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

## **NOTE 2 - Cash and Investments**

State statutes permit the District to invest available cash balances, other than debt service funds, in time deposits of authorized depositories, state obligations, U.S. Treasury obligations, U.S. agency issues, repurchase agreements and other investments secured by federal securities, high grade commercial paper, and the local government investment pool administered by the state investment board. Available balances in the debt service fund may be invested in municipal obligations, obligations of the United States and the local government pooled-investment fund. No significant violations of these restrictions occurred during the year.

As of June 30, 2020, the District had the following investment:

	Weighted Average	Fair
Investment	Maturities	<u>Value</u>
Certificates of deposit	Less than one year	\$ 300,152
Certificates of deposit	More than one year	 86,239
Total		\$ <u>386,391</u>

**Determining Fair Value** - The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets; level 2 inputs are significant other observable inputs; level 3 inputs are significant unobservable inputs. The District has no items requiring recurring fair value measurements.

**Income Allocation** - Interest income is generally allocated to the fund that owns the certificate of deposit, money market account, savings account, and investment.

**Interest Rate Risk** - State statutes limit investments in commercial paper, corporate bonds, and mutual bond funds to those which mature or may be tendered for purchase at the option of the holder within not more than 7 years of the date acquired. The District does not have an investment policy that would further limit investment maturities as a means of further managing its exposure to fair value losses arising from increasing interest rates.

**Credit Risk** - State statutes limit investments in commercial paper, corporate bonds, and mutual bond funds to the top two ratings issued by nationally recognized statistical rating organizations. The District does not have an investment policy that would further limit its investment choices. The State of Wisconsin Local Government Investment Pool and money market fund are not rated.

**Custodial Credit Risk** - Custodial credit is the risk that, in the event of a financial institution failure, the District's deposits may not be returned. The District does not have a policy in place for custodial credit risk. The State of Wisconsin's Public Deposit Guarantee Fund created under Chapter 34 of the Wisconsin Statutes protects the municipality's designated public depositories against any losses of public funds up to \$400,000 subject to the total amount of the Guarantee Fund available. As of June 30, 2020, \$2,399,666 of the District's bank balance of \$5,687,176 was exposed to custodial credit risk as uninsured, pledged collateral, collateralized by municipal securities held by the bank in the bank's name. There was \$2,387,510 that was uninsured and uncollateralized.

# NOTES TO THE BASIC FINANCIAL STATEMENTS - Continued

JUNE 30, 2020

# NOTE 3 - Capital Assets

Capital asset balances and activity for the year ended June 30, 2020 are as follows:

	Begir Bala	0	Increas	ses	Decreases		Ending Balance
Capital assets not being depreciated: Land	\$	51,500	\$		\$-	\$	51 500
Lanu	φ	51,500	φ	-	<u>φ</u> -	φ	51,500
Capital assets being depreciated:							
Land improvements	5	72,160		-	-		572,160
Buildings and improvements	19,7	48,185	89	,761	-		19,837,946
Equipment	1,7	70,364	145	,832	(138,398)		1,777,798
Total capital assets being depreciated	22,0	90,709	235	5 <u>,593</u>	(138,398)		22,187,904
Less accumulated depreciation for:							
Land improvements	(5	01,375)	(9	,686)	-		(511,061)
Buildings and improvements	(6,8	80,644)	(395	5,312)	-		(7,275,956)
Equipment	(1,6	58,824)	(32	<u>2,771)</u>	138,398		(1,553,197)
Total accumulated depreciation	(9,0	40,843)	(437	,769)	138,398		(9,340,214)
Total capital assets being depreciated, net of accumulated depreciation	13,0	49,866	(202	2,176)			12,847,690
Capital assets, net of accumulated depreciation	<u>\$ 13,1</u>	01,366	<u>\$ (202</u>	2,176)	<u>\$</u> -	\$	12,899,190

Depreciation expense was charged to governmental functions as follows:

Vocational instruction	\$	7,819
Building administration services		429,462
Business services		488
Total	<u>\$</u>	437,769

The District does not capitalize interest on general fixed asset projects.

# NOTE 4 - Long-Term Obligations

Long-term obligations are as follows:

					Amounts
	Beginning			Ending	Due Within
	Balance	Increases	Decreases	Balance	One Year
Bonds payable	\$ 4,575,000	\$ 1,718,000	\$ (2,807,000)	\$ 3,486,000	\$ 1,144,000
Wisconsin Retirement System					
Net pension liability	872,882	-	(872,882)	-	-
LRLIF	149,396	99,989	-	249,385	-
OPEB healthcare	1,820,881	189,392	(610,580)	1,399,693	72,903
Total	\$ 7,418,159	\$ 2,007,381	<u>\$ (4,290,462)</u>	\$ 5,135,078	\$ 1,216,903

In prior years, the general and food service funds liquidated vested employee benefits. Interest cost incurred during the year totaled \$83,395 and total paid during the year aggregated \$100,472.

**General Obligation Debt** - All general obligation debt is secured by the full faith and credit and unlimited taxing powers of the District. The general obligation debt is expected to be repaid with general property taxes. General obligation debt at June 30, 2020 is comprised of the following individual issues:

	Issue	Interest	Dates of		
Issue Description	<u>Dates</u>	<u>Rates (%)</u>	<u>Maturity</u>		<u>Balance</u>
Bonds	12/16/09	1%	12/15/21	\$	2,200,000
Bonds	12/5/19	1.82-1.85%	4/1/22		1,286,000
Total				<u>\$</u>	3,486,000

**General Obligation Debt Limit Calculation** - The 2019 equalized valuation of the District as certified by the Wisconsin Department of Revenue is \$370,505,963. The legal debt limit and margin of indebtedness as of June 30, 2020, in accordance with Section 67.03(1) (b) of the Wisconsin Statutes follows:

Debt limit (10 percent of \$370,505,963)	\$ 37,050,596
Applicable long-term debt	(3,486,000)
Amount available in debt service fund	 1,268,293
Margin of indebtedness	\$ 34,832,889

# NOTE 4 - Long-Term Obligations - Continued

**Maturities of Long-Term Obligations** - Aggregate cash flow requirements for the retirement of long-term debt principal and interest are as follows:

Year Ending	Boi	_	
June 30	Principal	Interest	Total
2021	\$1,144,000	\$ 40,530	\$1,184,530
2022	2,342,000	26,454	2,368,454
	\$3,486,000	\$ 66,984	\$3,552,984

**Current Refunding** - The District issued \$1,718,000 of refunding bonds for a current refunding of \$1,685,000 of outstanding 2010 refunding bonds. The transaction resulted in an economic gain of \$37,747 and a reduction of \$37,034 in future debt service payments.

## NOTE 5 - Wisconsin Retirement System Pension

## General Information about the Pension Plan

**Plan Description** - The WRS is a cost-sharing multiple-employer defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, expected to work at least 1,200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

ETF issues a standalone WRS Financial Report, which can be found at <u>https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements</u>.

**Vesting** - For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

**Benefits Provided** - Employees who retire at or after age 65 (54 for protective occupations and 62 for elected officials and executive service retirement plan participants, if hired on or before 12/31/2016) are entitled to a retirement benefit based on a formula factor, their final average earnings, and creditable service.

Final average earnings is the average of the participant's three highest annual earnings periods. Creditable service includes current service and prior service for which a participant received earnings and made contributions as required. Creditable service also includes creditable military service. The retirement benefit will be calculated as a money purchase benefit based on the

NOTES TO THE BASIC FINANCIAL STATEMENTS - Continued

JUNE 30, 2020

# NOTE 5 - Wisconsin Retirement System Pension - Continued

employee's contributions plus matching employer's contributions, with interest, if that benefit is higher than the formula benefit.

Vested participants may retire at or after age 55 (50 for protective occupations) and receive an actuarially-reduced benefit. Participants terminating covered employment prior to eligibility for an annuity may either receive employee-required contributions plus interest as a separation benefit or leave contributions on deposit and defer application until eligible to receive a retirement benefit.

The WRS also provides death and disability benefits for employees.

**Post-Retirement Adjustments** - The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the "floor") set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

Year	Core Fund Adjustment	Variable Fund Adjustment
2010	(1.3)	22
2011	(1.2)	11
2012	(7)	(7)
2013	(9.6)	9
2014	4.7	25
2015	2.9	2
2016	.5	(5)
2017	2	4
2018	2.4	17
2019	-	(10)

**Contributions** - Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rate for General category employees, including Teachers, Executives and Elected Officials. Starting on January 1, 2016, the Executives and Elected Officials category was merged into the General Employee Category. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the reporting period, the WRS recognized \$250,713 in contributions from the employer.

# NOTE 5 - Wisconsin Retirement System Pension - Continued

Contribution rates as of June 30, 2020 are:

Employee Category	Employee	Employer
General (including teachers,	6.55%	6.55%
executives, and elected officials)		
Protective with Social Security	6.55%	10.55%
Protective without Social Security	6.55%	14.95%

#### Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the District reported a liability (asset) of (\$783,272) for its proportionate share of the net pension liability (asset). The net pension liability (asset) was measured as of December 31, 2019, and the total pension liability used to calculate the net pension liability (asset) was determined by an actuarial valuation as of December 31, 2018 rolled forward to December 31, 2019. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The District's proportion of the net pension liability (asset) was based on the District's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2019, the District's proportion was 0.02429162%, which was a decrease of 0.00024349% from its proportion measured as of December 31, 2018.

For the year ended June 30, 2020, the District recognized pension expense of \$309,895.

At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	C	Deferred Outflows of Resources	I	Deferred nflows of Resources
Differences between expected and actual experience	\$	1,486,830	\$	744,059
Net differences between projected and actual earnings on pension plan investments		_		1,601,288
Changes in assumptions		61,037		-
Changes in proportion and differences between employer contributions and proportionate share of contributions		8,765		2,239
Employer contributions subsequent to the measurement				
date	¢	168,272	¢	-
Total	\$	1,724,904	\$	2,347,586

\$168,272 reported as deferred outflows of resources related to pension resulting from the WRS Employer's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability (asset) in the year ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to Pension will be recognized in pension expense as follows:

NOTES TO THE BASIC FINANCIAL STATEMENTS - Continued JUNE 30, 2020

	Deferred Outflows
Year Ending	and (Inflows) of
June 30	Resources
2021	\$ 230,665
2022	175,662
2023	(27,671)
2024	412,298
Thereafter	-

### NOTE 5 - Wisconsin Retirement System Pension - Continued

**Actuarial Assumptions** - The total pension liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	December 31, 2018
Measurement Date of Net Pension Liability (Asset)	December 31, 2019
Actuarial Cost Method:	Entry Age Normal
Asset Valuation Method:	Fair Market Value
Long-Term Expected Rate of Return:	7%
Discount Rate:	7%
Salary Increases:	
Inflation	3%
Seniority/Merit	.1% - 5.6%
Mortality:	Wisconsin 2018 Mortality Table
Post-retirement Adjustments*	1.9%

\* No post-retirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. 1.9% is the assumed annual adjustment based on the investment return assumption and the post-retirement discount rate.

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. The total pension liability for December 31, 2019 is based upon a roll-forward of the liability calculated from the December 31, 2018 actuarial valuation.

**Long-Term Expected Return on Plan Assets** - The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Allocation Targets and Expected Returns As of December 31, 2019

		Long-Term	
		Expected	Long-Term
	Asset	Nominal Rate	Expected Real
Core Fund Asset Class	Allocation %	of Return %	Rate of Return %
Global Equities	49	8	5.1
Fixed Income	24.5	4.9	2.1
Inflation Sensitive Assets	15.5	4	1.2
Real Estate	9	6.3	3.5
Private Equity/Debt	8	10.6	7.6
Multi-Asset	4	6.9	4
Total Core Fund	110	7.5	4.6
Variable Fund Asset Class			
U.S. Equities	70	7.5	4.6
International Equities	30	8.2	5.3
Total Variable Fund	100	7.8	4.9

# NOTE 5 - Wisconsin Retirement System Pension - Continued

New England Pension Consultants Long-Term US CPI (Inflation) Forecast 2.75%

Asset Allocations are managed within established ranges, target percentages may differ from actual monthly allocations

Single Discount Rate - A single discount rate of 7% was used to measure the total pension liability for the current and prior year. This single discount rate is based on the expected rate of return on pension plan investments of 7% and a municipal bond rate of 2.75% (Source: Fixedincome municipal bonds with 20 years to maturity that include only federally tax-exempt municipal bonds as reported in Fidelity Index's "20-year Municipal GO AA Index" as of December 31, 2019. In describing this index, Fidelity notes that the Municipal Curves are constructed using option-adjusted analytics of a diverse population of over 10,000 tax-exempt securities.). Because of the unique structure of WRS, the 7% expected rate of return implies that a dividend of approximately 1.9% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members. Therefore, the municipal bond rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the District's Proportionate Share of the Net Pension Liability (Asset) to Changes in the Discount Rate - The following presents the District's proportionate share of the net pension liability (asset) calculated using the discount rate of 7 percent, as well as what the District's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6 percent) or 1-percentage-point higher (8 percent) than the current rate:

	1% Decrease to Discount Rate (6%)	Current Discount Rate (7%)	1% Increase to Discount Rate (8%)
District's proportionate share of the net pension liability (asset)	\$ 2,017,067	\$ (783,272)	\$ (2,876,848)

NOTES TO THE BASIC FINANCIAL STATEMENTS - Continued JUNE 30, 2020

# NOTE 5 - Wisconsin Retirement System Pension - Continued

**Pension Plan Fiduciary Net Position** - Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <a href="https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements">https://etf.wi.gov/about-etf/reports-and-studies/financial-reports-and-statements</a>.

**Payables to the Pension Plan** - The District reported a payable of zero for the outstanding amount of contributions to the pension plan required for the year ended June 30, 2020.

#### NOTE 6 - Wisconsin Retirement System Local Retirement Life Insurance Fund

## **General Information about the Other Post Employment Benefits**

**Plan Description** - The LRLIF is a multiple-employer defined benefit OPEB plan. LRLIF benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. The Wisconsin Department of Employee Trust Funds (ETF) and the Group Insurance Board have statutory authority for program administration and oversight. The plan provides post-employment life insurance benefits for all eligible employees.

**OPEB Plan Fiduciary Net Position** - ETF issues a standalone Comprehensive Annual Financial Report (CAFR), which can be found at <u>http://etf.wi.gov/publications/cafr.htm</u>.

Additionally, ETF issued a standalone Retiree Life Insurance Financial Report, which can be found at <u>https://etfonline.wi.gov/ETFGASBPublicWeb/gasb75Local.do</u>.

**Benefits Provided** - The LRLIF plan provides fully paid life insurance benefits for post-age 64 retired employees and pre-65 retirees who pay for coverage.

**Contributions** - The Group Insurance Board approves contribution rates annually, based on recommendations from the insurance carrier. Recommended rates are based on an annual valuation, taking into consideration an estimate of the present value of future benefits and the present value of future contributions. A portion of employer contributions made during a member's working lifetime funds a post-retirement benefit.

Employers are required to pay the following contributions based on employee contributions for active members to provide them with basic coverage after age 65. There are no employer contributions required for pre-age 65 annuitant coverage. If a member retires prior to age 65, they must continue paying the employee premiums until age 65 in order to be eligible for the benefit after age 65.

Contribution rates as of June 30, 2020 are:

Coverage Type	Employer Contribution
50% post retirement coverage	40% of employee contribution
25% post retirement coverage	20% of employee contribution

Employee contributions are based upon nine age bands through age 69 and an additional eight age bands for those age 70 and over. Participating employees must pay monthly contribution rates per \$1,000 of coverage until the age of 65 (age 70 if active). The employee contribution rates in effect for the year ended December 31, 2019 are as listed below:

## NOTE 6 - Wisconsin Retirement System Local Retirement Life Insurance Fund -Continued

Attained Age	Basic	Supplemental		
Under 30	\$.05	\$.05		
30-34	.06	.06		
35-39	.07	.07		
40-44	.08	.08		
45-49	.12	.12		
50-54	.22	.22		
55-59	.39	.39		
60-64	.49	.49		
65-69	.57	.57		
*Disabled members under age 70 receive a waiver-of-premium benefit.				

During the reporting period, the LRLIF recognized \$1,058 in contributions from the employer.

# OPEB Liabilities, OPEB Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to OPEBs

At June 30, 2020, the District reported a liability (asset) of \$249,385 for its proportionate share of the net OPEB liability (asset). The net OPEB liability (asset) was measured as of December 31, 2019, and the total OPEB liability used to calculate the net OPEB liability (asset) was determined by an actuarial valuation as of January 1, 2019 rolled forward to December 31, 2019. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The District's proportion of the net OPEB liability (asset) was based on the District's share of contributions to the OPEB plan relative to the contributions of all participating employers. At December 31, 2019, the District's proportion was 0.058566%, which was an increase of 0.000668% from its proportion measured as of December 31, 2018.

For the year ended June 30, 2020, the District recognized OPEB expense of \$25,835.

At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to OPEBs from the following sources:

	Deferred Outflows o Resources		Deferred Inflows of Resources
Differences between expected and actual experience	\$	-	\$ 11,172
Net differences between projected and actual earnings on OPEB plan investments	4,70	3	-
Changes in assumption	92,00	0	27,431
Changes in proportion and differences between employer			
contributions and proportionate share of contributions	1,98	8	4,730
Employer contributions subsequent to the measurement date		-	-
Total	\$ 98,69	)1	\$ 43,333

Zero was reported as deferred outflows related to OPEB resulting from the LRLIF Employer's contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability (asset) in the year ended June 30, 2021. Other amounts reported as deferred

NOTES TO THE BASIC FINANCIAL STATEMENTS - Continued JUNE 30, 2020

## NOTE 6 - Wisconsin Retirement System Local Retirement Life Insurance Fund -Continued

outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

	Deferred Outflows		
Year Ending	and (Inflows) of		
June 30	Resources		
2021	\$ (9,360)		
2022	(9,360)		
2023	(8,853)		
2024	(8,330)		
Thereafter	(19,455)		

**Actuarial Assumptions** - The total OPEB liability in the January 1, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	January 1, 2019
Measurement Date of Net OPEB Liability (Asset)	December 31, 2019
Actuarial Cost Method:	Entry Age Normal
20 Year Tax Exempt Municipal Bond Yield:	2.74%
Long-Term Expected Rate of Return:	4.25%
Discount Rate:	2.87%
Salary Increases:	
Inflation	3%
Seniority/Merit	.1% - 5.6%
Mortality:	Wisconsin 2018 Mortality Table

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. The total OPEB liability for December 31, 2019 is based upon a roll-forward of the liability calculated from the January 1, 2019 actuarial valuation.

**Long-Term Expected Return on Plan Assets** - The long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. Investments for the LRLIF are held with Securian, the insurance carrier. Interest is calculated and credited to the LRLIF based on the rate of return for a segment of the insurance carriers' general fund, specifically 10-year A- Bonds (as a proxy, and not tied to any specific investments). The overall aggregate interest rate is calculated using a tiered approach based on the year the funds were originally invested and the rate of return for that year. Investment interest is credited based on the aggregate rate of return and assets are not adjusted to fair market value. Furthermore, the insurance carrier guarantees the principal amounts of the reserves, including all interest previously credited thereto.

Local OPEB Life Insurance Asset Allocation Targets and Expected Returns As of December 31, 2019

# NOTE 6 - Wisconsin Retirement System Local Retirement Life Insurance Fund -Continued

Asset Class	Index	Target Allocation %	Long-Term Expected Geometric Real Rate of Return %
US Credit Bonds	Barclays Credit	45	2.12
US Long Credit Bonds	Barclays Long Credit	5	2.9
US Mortgages	Barclays MBS	50	1.53
Inflation	2.2		
Long-term Expected Rate of	4.25		

The long-term expected rate of return decreased slightly from 5% in the prior year to 4.25% in the current year. This change was primarily based on the target asset allocation and capital market expectations. The expected inflation rate also decreased slightly from 2.3% in the prior year to 2.2% in the current year. The long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation.

**Single Discount Rate** - A single discount rate of 2.87% was used to measure the total OPEB liability for the current year, as opposed to a discount rate of 4.22% for the prior year. The significant change in the discount rate was primarily caused by the decrease in the municipal bond rate from 4.1% as of December 31, 2018 to 2.74% as of December 31, 2019. The plan's fiduciary net position was projected to be insufficient to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total OPEB liability is equal to the single equivalent rate that results in the same actuarial present value as the long-term expected rate of return applied to benefit payments, to the extent that the plan's fiduciary net position is projected to be insufficient. The plan's fiduciary net position was projected to be insufficient. The plan's fiduciary net position was projected to be insufficient. The plan's fiduciary net position was projected to be insufficient. The plan's fiduciary net position was projected to be insufficient. The plan's fiduciary net position was projected future benefit payments of current plan members through December 31, 2036.

The projection of cash flows used to determine the single discount rate assumed that employer contributions will be made according to the current employer contribution schedule and that contributions are made by plan members retiring prior to age 65.

Sensitivity of the District's Proportionate Share of the Net OPEB Liability (Asset) to Changes in the Discount Rate - The following presents the District's proportionate share of the net OPEB liability (asset) calculated using the discount rate of 2.87 percent, as well as what the District's proportionate share of the net OPEB liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (1.87 percent) or 1-percentage-point higher (3.87 percent) than the current rate:

	Disc	ecrease to ount Rate 1.87%)	 Discount (2.87%)	Disco	ocrease to ount Rate 5.87%)
District's proportionate share of the net OPEB liability (asset)	\$	344,360	\$ 249,385	\$	177,129

NOTES TO THE BASIC FINANCIAL STATEMENTS - Continued JUNE 30, 2020

# NOTE 6 - Wisconsin Retirement System Local Retirement Life Insurance Fund -Continued

**Payables to the Pension Plan** - The District reported a payable of zero for the outstanding amount of contributions to the OPEB plan required for the year ended June 30, 2020.

## **NOTE 7 - Interfund Balance and Activity**

Interfund receivable and payable balances on June 30, 2020, are as follows:

Receivable Fund	Payable Fund	<u>Amount</u>
Long-term capital improvement		
trust	General	\$ 590,020

The above balances resulted from the timing differences between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system and (3) payments between funds are made. All amounts are due within one year. For the statement of net position, interfund balances which are owed within the governmental activities are netted and eliminated.

Interfund transfers at June 30, 2020 were as follows:

Transfer from	Transfer to	<u>Amount</u>
General	Long-term capital	
	improvement trust	\$ 590,020

Generally, transfers are used to move revenue from the fund that collects them to the fund that the budget requires to expend them and use unrestricted revenue collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

# NOTE 8 - Post Employment Benefits Other Than Pensions

# General Information about the Post Employment Benefits Other Than Pensions

**Plan Description** - The other post employment benefits (OPEB) other than pensions is a single-employer defined benefit OPEB plan. Benefit terms are established by employee handbooks and may be modified by the Board of Education. The plan is administered by the District and included in the District's financial statements.

**Benefits Provided** - Administrators with 20 years of service in the District will receive contributions towards their medical and dental premiums. Contributions will be at the rate in effect upon retirement for a duration determined by the retiree's years of service, not to exceed 7 years for 35 years of service or more.

NOTES TO THE BASIC FINANCIAL STATEMENTS - Continued JUNE 30, 2020

# NOTE 8 - Post Employment Benefits Other Than Pensions - Continued

Teachers at least age 55 with 20 years of service in the District with 10 years in prior to June 30, 2012, will receive contributions towards their medical premiums. Contributions will be at the rate in effect upon retirement for a duration determined by the retiree's years of service as of June 30, 2012, not to exceed Medicare-eligibility. Teachers with less than 10 years of service prior to June 30, 2012, will receive a contribution of \$45,000 into a Health Reimbursement Arrangement paid in monthly installments over a period of 3 years. These payments may be used towards payment of premiums of the District's group medical plan or for other eligible expenses.

Support staff at least age 55 with 25 years of service in the District will receive contributions towards their medical premiums. Contributions will be at the rate in effect upon retirement for a duration determined by the retiree's years of service as of June 30, 2012, but not to exceed Medicare-eligibility.

**Employees Covered** - As of the June 30, 2018 measurement date, the following employees were covered by the benefit terms. The plan is not closed to new entrants.

Inactive employees or beneficiaries currently receiving benefits	6
Inactive employees entitled to but not yet receiving benefits	-
Active employees	73
Total	79

**Contributions** - The Board of Education has the authority to establish the contribution requirements for the plan. The Board establishes contribution rates based on premiums and an actuarially determined rate recommended by an independent actuary. The actuarially determined rate is the estimated amount necessary to finance the unfunded accrued liability. For the year ended June 30, 2020, contribution rates for Plan members were \$83 - \$187 per participant per month and \$606 - \$1,371 from the District, depending on the type of retiree plan. Plan members receiving benefits contributed \$9,941 and the District contributed \$72,903 to the plan.

**Actuarial Assumptions** - The net OPEB healthcare liability in the June 30, 2019, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	June 30, 2019
Measurement Date:	June 30, 2019
Actuarial Cost Method:	Entry Age Normal - Level %
Discount Rate:	3.5%
Mortality:	Wisconsin 2018 Mortality Table
Medical Care Cost Trend:	7.5% decreasing by .5% per year to 6.5%, then by .1% per year to 5%, and level thereafter

The actuarial valuation was based upon the data provided by the District and utilized the premium rate history of the District's medical plans as well as the trends used in the prior valuation and projected a stream of expected premium rates for each year in the future based on the data as of June 30, 2019. Actuarial assumptions are based upon an experience study conducted in 2015 using Wisconsin Retirement System experience from 2015 - 2017.

#### **REEDSVILLE PUBLIC SCHOOLS** NOTES TO THE BASIC FINANCIAL STATEMENTS - Continued JUNE 30, 2020

### **NOTE 8 - Post Employment Benefits Other Than Pensions - Continued**

The OPEB liability for June 30, 2019 is based upon an update of the liability calculated from the June 30, 2019 actuarial valuation. There were no material changes in assumptions or benefit terms which occurred between the actuarial valuation date and the measurement date.

**Discount Rate** - A discount rate of 3.5% was used to measure the total OPEB healthcare liability. This discount rate was based on a 20 year municipal bond rate. The projection of cash flows used to determine the single discount rate assumed that employer contributions will be made at rates equal to the actuarially determined contribution rates. Based on these assumptions, the plan was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total OPEB healthcare liability. The discount rate did incorporate a municipal bond rate.

#### **Changes in the OPEB Healthcare Liability**

	OPEB		
	F	lealthcare	
		Liability	
Beginning balance	\$	1,820,881	
Changes for the year:			
Service cost		76,814	
Interest		68,479	
Differences between expected and actual experience		(544,237)	
Changes of assumptions or other input		44,099	
Benefit payments		(66,343)	
Net changes		(421,188)	
Ending balance	\$	1,399,693	

Sensitivity of the OPEB Healthcare Liability to Changes in the Healthcare Cost Trend **Rate** - The following presents the OPEB healthcare liability calculated using the healthcare cost trend rate of 7.5 percent decreasing to 5 percent, as well as what the OPEB liability would be if it were calculated using a healthcare cost trend rate that is 1-percentage-point lower (6.5 percent decreasing to 4 percent) or 1-percentage-point higher (8.5 percent decreasing to 6 percent) than the current rate:

	1% Decrease to	Current	1% Increase to
	Healthcare Cost	Healthcare Cost	Healthcare Cost
	Rate (6.5%	Rate (7.5%	Rate (8.5%
	decreasing to 4%)	decreasing to 5%)	decreasing to 6%)
OPEB healthcare liability	\$ 1,313,165	\$ 1,399,693	\$ 1,495,177

Sensitivity of the OPEB Healthcare Liability to Changes in the Discount Rate - The following presents the OPEB healthcare liability calculated using the discount rate of 3.5 percent, as well as what the OPEB healthcare liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.5 percent) or 1-percentage-point higher (4.5 percent) than the current rate:

# REEDSVILLE PUBLIC SCHOOLS NOTES TO THE BASIC FINANCIAL STATEMENTS - Continued

JUNE 30, 2020

### NOTE 8 - Post Employment Benefits Other Than Pensions - Continued

	1% Decrease to		1% Increase to
	Discount Rate	Current Discount	Discount Rate
	(2.5%)	Rate (3.5%)	(4.5%)
OPEB healthcare liability	\$ 1,467,740	\$ 1,399,693	\$ 1,331,952

# Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to OPEB Healthcare

For the year ended June 30, 2020, the District recognized OPEB healthcare expense of \$97,763.

At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB healthcare from the following sources:

	Deferred Outflows of Resources	Inf	eferred flows of sources
Differences between expected and actual experience	\$-	\$	494,761
Changes in assumptions	40,090		18,564
Net differences between projected and actual earnings on			
pension plan investments	-		-
Employer contributions subsequent to the measurement			
date	72,903		-
Total	\$ 112,993	\$	513,325

\$72,903 reported as deferred outflows related to OPEB healthcare resulting from contributions subsequent to the measurement date will be recognized as a reduction on the net OPEB healthcare liability (asset) in the year ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB healthcare will be recognized in expense as follows:

Year ending June 30	Deferred Outflows and (Inflows) of Resources
2021	\$ (47,530)
2022	(47,530)
2023	(47,530)
2024	(47,530)
2025	(47,530)
Thereafter	\$ (235,585)

**Payables to the OPEB Healthcare Plan** - The District reported a payable of zero for the outstanding amount of contributions to the OPEB Healthcare plan required for the year ended June 30, 2020.

NOTES TO THE BASIC FINANCIAL STATEMENTS - Continued

JUNE 30, 2020

### **NOTE 9 - Fund Balance and Net Position**

Portions of fund balances and net position are not available for current appropriation or expenditure as follows:

Governmental Fund	Purpose		<u>Amount</u>
Restricted General Referendum debt	Common school fund	\$	11,870
service Food service Community service Capital expansion	Principal and interest Food service program Community service projects DPI regulation	\$ \$ \$ \$	1,268,293 28,908 23,271 256,850
Long-term capital improvement trust	DPI regulation	\$	2,678,829
Governmental Activities Restricted			
Special revenue Debt service Capital projects Other activities Other activities	Food service program and community service projects Principal and interest DPI regulation Common school fund Wisconsin Retirement System pension	\$ \$ \$ \$	52,179 1,268,293 2,935,679 11,870 783,272

#### NOTE 10 - Risk Management

The District is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; employee health and accident claims; and natural disasters. For all risks of loss, the District's policy is to purchase commercial insurance. Settled claims have not exceeded commercial coverage in any of the past three years and there has been no significant reduction in insurance coverage from coverage in the prior year.

#### **NOTE 11 - Commitments and Contingencies**

The District has a service agreement with Cooperative Education Service Agency #7 for services to be provided to the District in 2020-2021. Expected costs are \$68,854.

The District has a transportation agreement with estimated costs for the following school years:

2020-2021 \$ 460,000

From time to time, the District is party to various pending claims and legal proceedings. Although the outcome of such matters cannot be forecasted with certainty, it is the opinion of management and the District's attorney that the likelihood is remote that any such claims or proceedings will have a material effect on the District's financial position or results of operations.

NOTES TO THE BASIC FINANCIAL STATEMENTS - Continued JUNE 30, 2020

#### **NOTE 12 - Limitation of School District Revenue**

Wisconsin statutes limit the amount of revenue school districts may derive from general school aids and property taxes. This limitation does not apply to revenue needed for the payment of any general obligation debt service (including refinanced debt) authorized by either of the following: (a) a resolution of the school board or by a referendum prior to August 12, 1993 and (b) a referendum on or after August 12, 1993.

#### NOTE 13 - Coronavirus (COVID-19)

The World Health Organization declared the spread of COVID-19 a worldwide pandemic. The COVID-19 pandemic is having significant effects on global markets, supply chains, businesses, and communities. COVID-19 may impact various parts of the District's operations including costs for emergency preparedness, virtual school, shortages of personnel, and potential delays in revenue collections.

# REEDSVILLE PUBLIC SCHOOLS REEDSVILLE, WISCONSIN

REQUIRED SUPPLEMENTARY INFORMATION

REEDSVILLE PUBLIC SCHOOLS BUDGETARY COMPARISON SCHEDULE FOR THE GENERAL FUND

BUDGET AND ACTUAL YEAR ENDED JUNE 30, 2020

	ORIGINA	L BUDGETED A	MOUNTS	FINAL E	BUDGETED AM	OUNTS	AC	TUAL AMOUNT	S	VARIANCE WITH FINAL BUDGET
		SPECIAL			SPECIAL			SPECIAL		POSITIVE
	GENERAL	EDUCATION	TOTAL	GENERAL	EDUCATION	TOTAL	GENERAL	EDUCATION	TOTAL	(NEGATIVE)
REVENUES										
Property taxes	\$ 2,751,639	\$-	\$ 2,751,639	• • • • • • •	\$-	\$ 2,751,639	\$ 2,750,959	\$-	\$ 2,750,959	+ ()
Other local sources	44,750	-	44,750	44,750	-	44,750	60,014	-	60,014	15,264
Interdistrict sources	501,296	-	501,296	501,296	-	501,296	435,716	-	435,716	(65,580)
Intermediate sources	5,622	15,000	20,622	5,622	15,000	20,622	5,314	15,849	21,163	541
State sources	5,219,844	183,061	5,402,905	5,219,844	183,061	5,402,905	5,304,169	185,357	5,489,526	86,621
Federal sources Other sources	207,622 3,000	184,963	392,585 3,000	207,622 3,000	184,963	392,585 3,000	180,572 27,768	234,030	414,602 27,768	22,017 24,768
TOTAL REVENUES	8,733,773	383,024	9,116,797	8,733,773	383,024	9,116,797	8,764,512	435,236	9,199,748	82,951
EXPENDITURES										
Current										
Instruction										
Regular instruction	2,916,407	-	2,916,407	2,916,407	-	2,916,407	2,670,626	-	2,670,626	245,781
Vocational instruction	410,376	-	410,376	410,376	-	410,376	358,897	-	358,897	51,479
Special instruction	-	792,540	792,540	-	792,540	792,540	-	803,010	803,010	(10,470)
Other instruction	399,640		399,640	399,640		399,640	375,859		375,859	23,781
Total instruction	3,726,423	792,540	4,518,963	3,726,423	792,540	4,518,963	3,405,382	803,010	4,208,392	310,571
Support services										
Pupil services	187,688	111,062	298,750	187,688	111,062	298,750	269,716	115,493	385,209	(86,459)
Instructional staff services	260,814	126,907	387,721	260,814	126,907	387,721	217,434	94,133	311,567	76,154
General administration services	179,417	-	179,417	179,417	-	179,417	207,252	-	207,252	(27,835)
Building administration services	402,976	-	402,976	402,976	-	402,976	428,146	-	428,146	(25,170)
Business services	1,376,276	3,600	1,379,876	1,376,276	3,600	1,379,876	1,344,073	2,554	1,346,627	33,249
Central services	17,750	-	17,750	17,750	-	17,750	22,928	-	22,928	(5,178)
Insurance	77,593	-	77,593	77,593	-	77,593	78,323	-	78,323	(730)
Other support services	49,900		49,900	49,900		49,900	55,388		55,388	(5,488)
Total support services	2,552,414	241,569	2,793,983	2,552,414	241,569	2,793,983	2,623,260	212,180	2,835,440	(41,457)
Non-program transactions	1,112,719	9,750	1,122,469	1,112,719	9,750	1,122,469	1,215,315	11,414	1,226,729	(104,260)
Capital outlay	232,500		232,500	232,500		232,500	310,060	28,193	338,253	(105,753)
TOTAL EXPENDITURES	7,624,056	1,043,859	8,667,915	7,624,056	1,043,859	8,667,915	7,554,017	1,054,797	8,608,814	59,101
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	1,109,717	(660,835)	448,882	1,109,717	(660,835)	448,882	1,210,495	(619,561)	590,934	142,052
OTHER FINANCING SOURCES (USES)										
Transfer (to) / from other funds Sale of capital assets	(910,835) 1,000	660,835	(250,000) 1,000	(910,835) 1,000	660,835	(250,000) 1,000	(1,209,581)	619,561	(590,020)	) (340,020) (1,000)
TOTAL OTHER FINANCING										
SOURCES (USES)	(909,835)	660,835	(249,000)	(909,835)	660,835	(249,000)	(1,209,581)	619,561	(590,020)	(341,020)
NET CHANGE IN FUND BALANCE	199,882	-	199,882	199,882	-	199,882	914	-	914	(198,968)
FUND BALANCE - BEGINNING OF YEAR	1,821,092		1,821,092	1,821,092		1,821,092	1,821,092		1,821,092	
FUND BALANCE - END OF YEAR	\$ 2,020,974	<u>\$</u> -	\$ 2,020,974	\$ 2,020,974	<u>\$</u> -	\$ 2,020,974	\$ 1,822,006	<u>\$</u> -	\$ 1,822,006	\$ (198,968)

#### REEDSVILLE PUBLIC SCHOOLS NOTES TO REQUIRED SUPPLEMENTARY INFORMATION ON BUDGETARY ACCOUNTING AND CONTROL JUNE 30, 2020

**NOTE 1 - Budgetary Information** - Budgets are adopted each fiscal year for all funds in accordance with Section 65.90 of the Wisconsin Statutes, using the budgetary accounting basis prescribed by the Wisconsin Department of Public Instruction. The legally adopted budget and budgetary expenditure control is exercised at the function level. Reported budget amounts are as originally adopted or as amended by a Board of Education resolution.

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. Based upon requests from District staff, the District Administration recommends budget proposals to the Board of Education.
- 2. The Board of Education prepares a proposed budget including proposed expenditures and the means of financing them for the July 1 through June 30 fiscal year.
- 3. A public notice is published containing a summary of the budget and identifying the time and place where a public hearing will be held on the proposed budget.
- 4. Pursuant to the budget hearing, the Board of Education may make alterations to the proposed budget.
- 5. After the Board of Education (following the public hearing) adopts the budget, no changes may be made in the amount of tax to be levied or in the amount of the various appropriations and the purposes of such appropriations unless authorized by a 2/3 vote of the entire Board of Education.
- 6. Appropriations lapse at year end unless authorized as a carryover by the Board of Education. The portion of fund balance representing carryover appropriations is reported as a committed or assigned fund balance.
- 7. Encumbrance accounting is not used.
- 8. Budgets are adopted on a basis consistent with generally accepted accounting principles.

**NOTE 2** - **Excess of Actual Expenditure Over Budget** - The following expenditure classifications were in excess of \$1,000 over budget.

General/Special Education	Special instruction	\$ 10,470
General/Special Education	Pupil services	86,459
General/Special Education	General administration services	27,835
General/Special Education	Building administration services	25,170
General/Special Education	Central services	5,178
General/Special Education	Other support services	5,488
General/Special Education	Non-program transactions	104,260
General/Special Education	Capital outlay	105,753
General/Special Education	Transfer to other funds	340,020

WISCONSIN RETIREMENT SYSTEM PENSION SCHEDULES

YEAR ENDED JUNE 30, 2020

#### SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (ASSET)

Last 10 Fiscal Years \*

		2020		<u>2019</u>		<u>2018</u>		2017		2016	2015
Proportion of the net pension liability (asset)	0.0	2429162%	0.0	)2453511%	0.0	02467047%	0.0	2507554%	0.0	02594862%	0.0271899%
Proportionate share of the net pension liability (asset)	\$	(783,272)	\$	872,882	\$	(732,495)	\$	206,682	\$	421,660	\$ (667,858)
Covered payroll	\$	3,827,691	\$	3,779,885	\$	3,622,000	\$	3,560,955	\$	3,551,841	\$3,580,242
Proportionate share of the net pension liability (asset) as a percentage of its covered payroll	ł	-20.46%		23.09%		-20.22%		5.80%		11.87%	-18.65%
Plan fiduciary net position as a percentage of the total pension liability (asset)		102.96%		96.45%		102.93%		99.12%		98.20%	102.74%
SCHEDULE O Last 10		NTRIBUTIO	SN	S							
		<u>2020</u>		<u>2019</u>		<u>2018</u>		<u>2017</u>		<u>2016</u>	<u>2015</u>
Contractually required contributions	\$	250,713	\$	253,251	\$	246,295	\$	235,024	\$	241,523	\$ 250,619
Contributions in relation to the contractually required contributions		(250,713)		(253,251)		(246,295)		(235,024)		(241,523)	(250,619)
Contribution deficiency (excess)	\$		\$		\$		\$		\$		<u>\$ -</u>
Covered payroll	\$	3,827,691	\$	3,779,885	\$	3,622,000	\$	3,560,955	\$	3,551,841	\$3,580,242
Contributions as a percentage of covered payroll		6.55%		6.70%		6.80%		6.60%		6.80%	7.00%

\* The amounts presented for each fiscal year were determined as of the calendar year end which occurred within the fiscal year.

The District implemented the Government Accounting Standards Board Statement No. 68 for the year ended June 30, 2015. Requirements have been implemented prospectively; therefore, the above illustrations do not reflect similar information for the 4 proceeding years.

#### Notes to Required Supplementary Information for the Year Ended June 30, 2020

Changes of benefit terms - there were no changes of benefit terms for any participating employer in the Wisconsin Retirement System.

Changes of assumptions - no significant change in assumptions were noted from the prior year.

WISCONSIN RETIREMENT SYSTEM LOCAL RETIREE LIFE INSURANCE FUND SCHEDULES YEAR ENDED JUNE 30, 2020

#### SCHEDULE OF PROPORTIONATE SHARE OF THE NET OPEB LIABILITY (ASSET) Last 10 Fiscal Years \*

	2020	<u>2019</u>	2018
Proportion of the net OPEB liability (asset)	0.05856600%	0.05789800%	0.06030800%
Proportionate share of the net OPEB liability (asset)	\$ 249,385	\$ 149,396	\$ 181,441
Covered payroll	\$ 3,031,000	\$ 2,899,000	\$ 2,536,124
Proportionate share of the net OPEB liability (asset) as a percentage of its covered payroll	8.23%	5.15%	7.15%
Plan fiduciary net position as a percentage of the total OPEB liability (asset)	37.58%	48.69%	44.81%
SCHEDULE OF CONTRIBUTIONS Last 10 Fiscal Years *			
	2020	2019	2018
Contractually required contributions	\$ 1,058	\$ 1,115	\$ 1,145
Contributions in relation to the contractually required contributions	(1,058)	(1,115)	(1,145)
Contribution deficiency (excess)	<u>\$</u> -	<u>\$ -</u>	<u>\$ -</u>
Covered payroll			¢ 0 500 404
	\$ 3,031,000	\$ 2,899,000	\$ 2,536,124

\* The amounts presented for each fiscal year were determined as of the calendar year end which occurred within the fiscal year.

The District implemented the Government Accounting Standards Board Statement No. 75 for the year ended June 30, 2019. Requirements have been implemented prospectively; therefore, the above illustrations do not reflect similar information for the 7 proceeding years.

#### Notes to Required Supplementary Information for the Year Ended June 30, 2020

Changes of benefit terms - there were no changes of benefit terms for any participating employer in the local retiree life insurance fund.

Changes of assumptions - several actuarial assumptions changed from the prior year, including the single discount rate, long-term expected rate of return and expected inflation.

#### OPEB HEALTHCARE DEFINED BENEFIT PLAN SCHEDULES

YEAR ENDED JUNE 30, 2020

#### SCHEDULE OF CHANGES IN THE TOTAL NET OPEB HEALTHCARE LIABILITY AND RELATED RATIOS Last 10 Fiscal Years

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB Healthcare Liability Service cost Interest Differences between expected and actual experience	\$     76,814 68,479 (544,237)	62,242	\$ 80,118 60,984
Changes of assumptions or other input Benefit payments Net Changes in Total OPEB Healthcare Liability	44,099 (66,343) (421,188)	(22,690) (74,138) 45,532	- (136,183) 4,919
Total OPEB Healthcare Liability - Beginning Total OPEB Healthcare Liability - Ending	1,820,881 <b>\$ 1,399,693</b>	1,775,349 <b>\$ 1,820,881</b>	1,770,430 <b>\$ 1,775,349</b>
Plan fiduciary net position as a percentage of the total OPEB Healthcare Liability	0.00%	0.00%	0.00%
Covered payroll	\$ 2,846,655	\$ 2,894,192	\$ 2,894,192
OPEB Healthcare Liability as a percentage of covered payroll	49.17%	62.92%	61.34%
SCHEDULE OF CONTRIBUTIONS Last 10 Fiscal Years			
	<u>2020</u>	2019	2018
Actuarially determined contributions Contributions in relation to the actuarially determined contributions Contribution deficiency (excess)	\$ - (66,343) <u>\$ (66,343</u> )		\$ - (136,183) <u>\$ (136,183</u> )
Covered payroll	\$ 2,846,655	\$ 2,894,192	\$ 2,894,192
Contributions as a percentage of covered payroll	2.33%	2.56%	4.71%
Actuarial valuation date Measurement date	6/30/2019 6/30/2019	6/30/2017 6/30/2018	6/30/2017 6/30/2017

The District implemented the Government Accounting Standards Board Statement No. 75 for the year ended June 30, 2018. Requirements have been implemented prospectively; therefore, the above illustrations do not reflect similar information for the 7 proceeding years.

#### Notes to Required Supplementary Information for the Year Ended June 30, 2020

Methods and assumptions used to determine actuarial calculations - entry age normal cost, level % open amortization, 3.5% discount rate, Wisconsin 2018 mortality table.

Changes of benefit terms - there were no changes of benefit terms.

Changes of assumptions - there were no changes in the assumptions.

# REEDSVILLE PUBLIC SCHOOLS REEDSVILLE, WISCONSIN

SUPPLEMENTARY INFORMATION

# COMBINING BALANCE SHEETS NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2020

	_	ECIAL JE FUNDS	CAPITAL PROJECT FUNDS	TOTAL NONMAJOR
	FOOD	COMMUNITY	CAPITAL	GOVERNMENTAL
	SERVICE	SERVICE	EXPANSION	FUNDS
ASSETS				
Cash and investments	\$ 44,037	\$ 23,271	\$ 256,850	\$ 324,158
Due from other governments	3,831		-	3,831
TOTAL ASSETS	47,868	23,271	256,850	327,989
LIABILITIES				
Accounts payable	1,652	-	-	1,652
Accrued payroll liabilities	5,925	-	-	5,925
Unearned revenue	11,383			11,383
TOTAL LIABILITIES	18,960			18,960
FUND BALANCES				
Restricted	28,908	23,271	256,850	309,029
TOTAL FUND BALANCES	28,908	23,271	256,850	309,029
TOTAL LIABILITIES AND				
FUND BALANCES	\$ 47,868	\$ 23,271	\$ 256,850	\$ 327,989

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2020

	SPECIAL REVENUE FUNDS			CAPITAL PROJECT FUNDS		TOTAL NONMAJOR	
	FOOD COMMUNITY SERVICE SERVICE			CAPITAL EXPANSION		GOVERNMENTAL FUNDS	
REVENUES							
Property taxes	\$-	\$	95,000	\$	-	\$	95,000
Other local sources	73,450	2,075			2,015		77,540
State sources	5,997		-	-			5,997
Federal sources	78,317		<u> </u>		78,317		
TOTAL REVENUES	157,764		97,075		2,015		256,854
EXPENDITURES							
Current							
Support service							
Business services	209,135		-		-		209,135
Community services	-		88,938		-		88,938
Total support services	209,135		88,938		-		298,073
Capital outlay	8,855		3,983		-		12,838
TOTAL EXPENDITURES	217,990		92,921		-		310,911
EXCESS (DEFICIENCY) OF							
REVENUES OVER EXPENDITURES	(60,226)		4,154		2,015		(54,057)
NET CHANGE IN FUND BALANCE	(60,226)	1	4,154		2,015		(54,057)
FUND BALANCES - BEGINNING OF YEAR	89,134		19,117		254,835		363,086
FUND BALANCES - END OF YEAR	\$ 28,908	\$	23,271	\$	256,850	\$	309,029

# REEDSVILLE PUBLIC SCHOOLS SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED JUNE 30, 2020

		I LAN L	NDED JOINE .	0, 2020				
	PASS-THROUGH			RECEIVABLE			RECEIVABLE	
AWARDING AGENCY	ENTITY	FEDERAL	PROGRAM	(UNEARNED	REVENUES		(UNEARNED	SUBRECIPIENT
PASS-THROUGH AGENCY	IDENTIFYING		OR AWARD	REVENUE)	GRANTOR		REVENUE)	PASS-THROUGH
AWARD DESCRIPTION	NUMBER	NUMBER	AMOUNT		REIMBURSEMENTS	EXPENDITURES		
U.S. DEPARTMENT OF AGRICULTURE								
Wisconsin Department of Public Instruction								
Child Nutrition Cluster								
Food Distribution		10.555						
July 1, 2019 - June 30, 2020	None		N/A	\$-	\$ 13,658	\$ 13,658	\$-	\$-
National School Lunch Program		10.555						
July 1, 2018 - June 30, 2019	2019-364760-NSL-547	10.000	N/A	3,884	3.884	-	-	-
July 1, 2019 - June 30, 2020	2020-364760-DPI-NSL-547		N/A	-	45,647	45,647	-	-
National School Lunch Program - COVID-19		10.555						
July 1, 2019 - June 30, 2020	2020-364760-DPI-NSL-547		N/A	-	14,486	18,317	3,831	-
Special Milk Program for Children		10.556						
July 1, 2018 - June 30, 2019	2019-364760-SMP-548	10.550	N/A	12	12	-		
July 1, 2019 - June 30, 2020	2020-364760-DPI-SMP-548		N/A		642	642	-	-
,								
Special Milk Program for Children - COVID-19		10.556						
July 1, 2019 - June 30, 2020	2020-364760-DPI-SMP-548		N/A		52	52		
Total Child Nutrition Cluster				3,896	78,381	78,316	3,831	
TOTAL U.S. DEPARTMENT OF AGRICUL	TURE			3,896	78,381	78,316	3,831	-
U.S. DEPARTMENT OF EDUCATION								
Title VI-B - Rural Education Achievement Progr		84.358						
July 1, 2019 - June 30, 2020	None		N/A		23,018	23,018		
Winnersin Department of Dublic Instruction								
Wisconsin Department of Public Instruction Title IA Cluster								
Title IA - Grants to Local Educational Agencies		84.010						
July 1, 2018 - June 30, 2019	2019-364760-TIA-141	04.010	N/A	28,956	28,956	-	-	-
July 1, 2019 - June 30, 2020	2020-364760-TIA-141		\$ 96,405	- 20,000	63,055	94,092	31,037	-
Total Title IA Cluster				28,956	92,011	94,092	31,037	-
Special Education Cluster								
Special Education - Grants to States (IDEA Par		84.027						
July 1, 2018 - June 30, 2019	2019-364760-IDEA-FT-341		N/A	28,181	28,181	-	-	-
July 1, 2019 - June 30, 2020	2020-364760-DPI-IDEA-F-341		229,228	-	102,575	200,159	97,584	-
Special Education - Preschool Grants (IDEA Pr	reschool)	84.173						
July 1, 2018 - June 30, 2019	2019-364760-PS-347	00	N/A	2,964	2,964	-	-	-
July 1, 2019 - June 30, 2020	2020-364760-DPI-P-347		19,395		8,181	15,729	7,548	
Total Special Education Cluster				31,145	141,901	215,888	105,132	
Title II-A - Supporting Effective Instruction State		84.367						
July 1, 2018 - June 30, 2019	2019-364760-TIIA-365		N/A	5,822	5,822	-	-	-
July 1, 2019 - June 30, 2020	2020-364760-TIIA-365		23,420	-	-	23,137	23,137	-
Title-IV - Student Support and Academic Enrich	ment Grant	84.424						
July 1, 2018 - June 30, 2019	2019-364760-TIVA-381	0	N/A	2,888	2,888	-	-	-
July 1, 2019 - June 30, 2020	2020-364760-TIVA-DPI-381		13,270	-,	7,764	10,807	3,043	-
Cooperative Educational Service Agency #7								
Career and Technical Education - Basic Grants		84.048	N1/A		· ·	E 0/ /		
July 1, 2019 - June 30, 2020	None		N/A	-	5,314	5,314		
TOTAL U.S. DEPARTMENT OF EDUCATI	Un			68,811	278,718	372,256	162,349	
	SEDVICES							
U.S. DEPARTMENT OF HEALTH AND HUMAN Wisconsin Department of Health Services	JERVICES							
Medical Assistance		93.778						
July 1, 2019 - June 30, 2020	None	33.110	N/A	-	47,662	47,662	-	-
TOTAL U.S. DEPARTMENT OF HEALTH	AND HUMAN SERVICE:				47,662	47,662		
					<u>.                                </u>	<u> </u>		
TOTAL FEDERAL AWARDS				\$ 72,707	\$ 404,761	\$ 498,234	\$ 166,180	<u>\$</u> -

REEDSVILLE PUBLIC SCHOOLS SCHEDULE OF STATE FINANCIAL ASSISTANCE YEAR ENDED JUNE 30, 2020

	PASS-THROUGH		RECEIVABLE			RECEIVABLE		
AWARDING AGENCY	ENTITY	STATE	(UNEARNED	REVENUE		(UNEARNED	SUBRECIPIENT	
PASS-THROUGH AGENCY	IDENTIFYING	I.D.	REVENUE)	GRANTOR		REVENUE)	PASS-THROUGH	
AWARD DESCRIPTION	NUMBER	NUMBER	- /	REIMBURSEMENTS	EXPENDITURES	JUNE 30, 2020		
WISCONSIN DEPARTMENT OF PUBLIC INSTRU	UCTION							
Wisconsin Department of Public Instruction								
Special Education and School Age Parents	364760-100	255.101	\$-	\$ 182,357	\$ 198,206	\$ 15,849	\$-	
State School Lunch Aid	364760-107	255.102	-	2,789	2,789	-	-	
Common School Fund Library Aid	364760-104	255.103	-	40,060	40,060	-	-	
General Transportation Aid	364760-102	255.107	-	45,427	45,427	-	-	
WI Nutrition Improvement Elderly	364760-110	255.108	-	1,307	1,307	-	-	
Wisconsin School Day Milk Program	364760-109	255.115	-	1,901	1,901	-	-	
Equalization Aid	364760-116	255.201	63,672	4,301,037	4,307,921	70,556	-	
Sparsity Aid	364760-162	255.212	-	257,254	257,254	-	-	
Aid for Mental Health Programs	364760-176	255.227	-	12,985	12,985	-	-	
Supplemental Per Pupil Aid	364760-181	255.245	-	2,108	2,108	-	-	
School Based Mental Health Services	364760-177	255.297	-	-	56,500	56,500	-	
Early College Credit	364760-178	255.445	-	119	119	-	-	
Educator Effectiveness Evaluation System	364760-154	255.940	-	3,120	8,320	5,200	-	
Per Pupil Aid	364760-113	255.945	-	465,976	465,976	-	-	
High Cost Transportaion Aid	364760-114	255.947	-	51,310	51,310	-	-	
Career and Technical Education Incentive	364760-151	255.950	-	12,555	12,555	-	-	
Assessments of Reading Readiness	364760-166	255.956	-	1,160	1,160	-	-	
Aid for Special Education Transition Grants	364760-168	255.960		3,000	3,000			
TOTAL WISCONSIN DEPARTMENT OF PUB	LIC INSTRUCTION		63,672	5,384,465	5,468,898	148,105	<u> </u>	
WISCONSIN DEPARTMENT OF JUSTICE								
School Safety Initiative	2018-SSI-01-13715	445.206	45,809	45,809				
WISCONSIN DEPARTMENT OF REVENUE								
Exempt Computer Aid	None	None	2.356	2.356	2.356	2,356		
Exempt Personal Property Aid	None	None	2,000	40,118	40,118	2,000	-	
TOTAL WISCONSIN DEPARTMENT OF REV		Nono	2,356	42,474	42,474	2,356		
TOTAL STATE FINANCIAL ASSISTANCE			\$ 111,837	\$ 5,472,748	\$ 5,511,372	\$ 150,461	\$ -	

#### NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE JUNE 30, 2020

#### **NOTE 1 - Basis of Presentation**

The accompanying schedules of expenditures of federal awards and state financial assistance include the federal and state grant activity of the Reedsville Public Schools. The information in these schedules is presented in accordance with the requirements of Uniform Guidance and *State Single Audit Guidelines*. Therefore, some amounts presented in these schedules may differ from amounts presented in or used in the preparation of the financial statements.

#### **NOTE 2 - Summary of Significant Accounting Policies**

Expenditures reported on the schedules are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable and are limited as to reimbursement.

#### NOTE 3 - Special Education and School Age Parents Program

2019-2020 eligible costs under the State Special Education Program are \$787,105.

#### **NOTE 4 - Food Distribution Program**

Non-monetary assistance is reported in the schedule of federal awards at the fair market value of the commodities received and used.

#### NOTE 5 - 10% De Minimis Cost Rate

Elected not to use.

# REEDSVILLE PUBLIC SCHOOLS REEDSVILLE, WISCONSIN

**OTHER REPORTS** 



#### INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education Reedsville Public Schools Reedsville, Wisconsin

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Reedsville Public Schools, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Reedsville Public Schools' basic financial statements, and have issued our report thereon dated October 27, 2020.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Reedsville Public Schools' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Reedsville Public Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of the Reedsville Public Schools' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies. We consider the 2020-001 and 2020-002 deficiencies described in the accompanying summary of auditors' results to be significant deficiencies.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Reedsville Public Schools' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Reedsville Public Schools' Responses to Findings**

Reedsville Public Schools' responses to the findings identified in our audit are described in the accompanying summary of auditors' results. Reedsville Public Schools' responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

HAWKINS ASH CPAS, LLP

andrie Ash CPAS, LLP

Manitowoc, Wisconsin October 27, 2020



#### INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION

To the Board of Education Reedsville Public Schools Reedsville, Wisconsin

#### Report on Compliance for Each Major State Program

We have audited the Reedsville Public Schools' compliance with the types of compliance requirements described in the *Wisconsin Public School District Audit Manual*, issued by the Wisconsin Department of Public Instruction, that could have a direct and material effect on each of the Reedsville Public Schools' major state programs for the year ended June 30, 2020. The Reedsville Public Schools' major state programs are identified in the accompanying summary of auditors' results.

#### Management's Responsibility

Management is responsible for compliance with state statutes, regulations, and the terms and conditions of its state awards applicable to its state programs.

#### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Reedsville Public Schools' major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the compliance requirements of the Wisconsin Department of Public Instruction in the *Wisconsin Public School District Audit Manual*. Those standards and compliance requirements requirements require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the major state programs occurred. An audit includes examining, on a test basis, evidence about the Reedsville Public Schools' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination on the Reedsville Public Schools' compliance.

#### **Opinion on Each Major State Program**

In our opinion, the Reedsville Public Schools complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2020.

#### **Report on Internal Control Over Compliance**

Management of the Reedsville Public Schools is responsible for establishing and maintaining effective internal control over compliance with the types of requirements referred to above. In planning and performing our audit of compliance, we considered the Reedsville Public Schools' internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the *Wisconsin Public School District Audit Manual*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Reedsville Public Schools' internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency or a combination of deficiencies in internal control over compliance is a deficiency or a timely basis. A significant deficiency in internal control over compliance is a deficiency or a combination of deficiencies in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### Purpose of this Report

The purpose of this report on internal control over compliance is intended solely to describe the scope of our testing of internal control over compliance and the results of testing based on requirements of the *Wisconsin Public School District Manual*. Accordingly, this report is not suitable for any other purpose.

HAWKINS ASH CPAS, LLP

andrie Ash CPAS. LLP

Manitowoc, Wisconsin October 27, 2020

SUMMARY OF AUDITORS' RESULTS

JUNE 30, 2020

#### Section I - Summary of Auditors' Results

#### Financial Statements

Type of auditors' report issued:	Unmodified				
Internal control over financial reporting: Material weakness identified? Significant deficiency(ies) identified not considered to be material weaknesse Noncompliance material to the financial statements?	Yes <u>X</u> No s? <u>X</u> YesNone reported Yes <u>X</u> No				
State Assistance					
Internal control over financial reporting: Material weakness identified? Significant deficiency(ies) identified not considered to be material weaknesse	Yes <u>X</u> No S? Yes <u>X</u> None reported				
Type of auditors' report issued on compliant for major programs:	ce Unmodified				
Any audit findings disclosed that are require be reported in accordance with <i>Wiscons</i> <i>Public School District Manual</i> ?					
Identification of major state programs:					
State ID NumberName of State Program or Cluster255.201Equalization Aid					

#### Section II - Financial Statement Findings and Questioned Costs

#### 2020-001 - Preparation of Financial Statements

Program: District-Wide

<u>Criteria</u>: Adequate internal controls necessitate personnel to have knowledge and training which would enable them to prepare financial statements (and footnotes) in accordance with generally accepted accounting principles (GAAP).

Condition: Personnel cannot prepare GAAP basis financial statements.

Questioned Costs: Not applicable.

<u>Context</u>: Personnel have adequate knowledge and experience in governmental accounting and interim reporting requirements; however, their limited knowledge and lack of training limits their ability to prepare GAAP basis financial statements.

#### REEDSVILLE PUBLIC SCHOOLS SUMMARY OF AUDITORS' RESULTS - Continued JUNE 30, 2020

Effect: This weakness could result in the possibility of undetected errors and irregularities.

Information: Isolated instance.

Prior Year Finding: This was a prior year audit finding numbered 2019-001.

<u>Recommendation</u>: Obtain adequate training or continue to hire a certified public accounting (CPA) firm to prepare GAAP basis financial statements.

<u>Management's Response</u>: Due to the complexities involved with preparing GAAP basis financial statements, management has weighed the cost-benefit of training personnel or hiring a CPA firm. Management has concluded to hire a CPA firm.

#### 2020-002 - Segregation of Duties

Program: District-Wide

Criteria: Segregation of accounting duties is necessary for adequate internal control.

<u>Condition</u>: Separation of accounting duties for adjusting journal entries, cash receipts, and cash disbursements is currently limited to obtain an adequate internal control system.

Questioned Costs: Not applicable.

Context: The number of personnel limits the separation of accounting duties.

Effect: This weakness could result in the possibility of undetected errors and irregularities.

Information: Systemic problem.

Prior Year Finding: This was a prior year audit finding numbered 2019-002.

<u>Recommendation</u>: Management should monitor the accounting internal controls or hire additional personnel to be able to properly separate accounting duties.

<u>Management's Response</u>: This weakness is impractical to entirely correct due to the limited resources and personnel available to our District. We will continue to use other controls, where practical, to compensate for this limitation.

#### Section III - State Award Findings and Questioned Costs

None



**Reedsville Public Schools** 

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# SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS AND CORRECTIVE ACTION PLAN JUNE 30, 2020

### Summary Schedule of Prior Audit Findings

2019-001 - Preparation of Financial Statements - Repeat. Initially occurred 6/30/13. 2019-002 - Segregation of Duties - Repeat. Initially occurred 6/30/99.

#### **Corrective Action Plan**

2020-001 - Preparation of Financial Statements - Contact: Becky O'Leary, Business Manager. Completion date: N/A. Due to the complexities of governmental reporting in accordance with GAAP, i.e. financial statements and related disclosure reporting, District management has weighed the cost benefit of training current staff or hiring a Certified Public Accountant on staff for the purposes of preparing the external financial statements in accordance with GAAP. District management has concluded to outsource the preparation of the external financial statements and related disclosures to their certified public accounting firm, which is an acceptable practice according to *Government Auditing Standards*. District management will review and approve the externally prepared financial statements.

2020-002 - Segregation of Duties - Contact: Becky O'Leary, Business Manager. Completion date: N/A. The segregation of duties weakness is impractical to completely correct due to the limited resources and staff available to our District. We will continue to use other controls, where practical, to compensate for this limitation.