



926 Willard Drive, Ste 136, Green Bay, WI 54304
920.461.5820 | Fx (888)449-6342 | staff@kwaftc.com

Wednesday, March 18th, 2020

Dear KWAFTC School-Based Mental Health Clients,

As your school based mental health provider, we wanted to reach out and inform you of the options available for your child to continue in therapy while we are observant of Governor Evers order to close all schools due to the COVID-19 pandemic. Your health and the health of all of our clients and their communities is a priority here at KWAFTC, so with the closures and the growing uncertainty of the number of infected individuals, we encourage you to take all necessary precautions to protect yourself and your family. Though the risk remains low, it's important to take a proactive approach to minimize everyone's exposure.

All that being said, KWAFTC's primary offices at 926 Willard Dr. in Green Bay and at 935 S. 8th in Manitowoc will continue to have office hours, and we are working hard to ensure flexibility in availability to meet the needs of our clients. If coming to one of our sites is a preference, or an option for you, please reach out to your therapist or our office administrator or your child's therapist at (920) 461.5820 to schedule an appointment.

If you have any of the following risk factors, we would request that you reschedule your appointment or consider the option for telehealth appointments discussed below:

1. Recently been in an airport, please wait 14 days before requesting a face to face appointment.
2. If you or someone close to you has recently traveled to or from Iran, S. Korea, China or Italy, we insist you postpone face to face appointments indefinitely and consider a telehealth appointment as discussed below.
3. If you are exhibiting symptoms of respiratory illness, we urge you to stay home, take care of yourself, and seek medical help when appropriate.

If coming to one of our sites is not convenient or you have any of the risk factors cited by the CDC, **WE ENCOURAGE YOU TO SCHEDULE A SECURE VIDEO APPOINTMENT WITH YOUR THERAPIST.** Research shows this can be just as effective and provide the protection you and your family need. Video appointments can ensure that your child and family continue to receive the services they need with the least amount of interruption and exposure. If you are interested in telehealth or have questions please reach out to your therapist or our office administrator at (920) 461.5820.

Sincerely,

The Staff of Kimberley Welk and Associates, llc
Family Therapy Center

Resources:

CDC: <https://www.cdc.gov/coronavirus/2019-ncov/prepare/managing-stress-anxiety.html>

NAMI: <https://www.nami.org/getattachment/Press-Media/Press-Releases/2020/COVID-19-and-Mental-Illness-NAMI-Releases-Important/COVID-19-Updated-Guide-1.pdf?lang=en-US>

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