

Reedsville School District



Jr/Sr High School Handbook

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Welcome

Welcome to the Reedsville School District - Home of the Panthers!

This handbook to acquaint parents and students with our school programs and general policies. Our school is made up of a number of different groups; students, teachers, administrators, custodians, aides, secretaries and cooks are all housed in a single building. As a result, it is necessary to develop guidelines to operate the school effectively. The rules and regulations contained herein are based on the State of Wisconsin laws, school board policy, administrative rules and common sense. These rules will be enforced equally for all students. Students who are responsible will be provided with various opportunities to learn and to be active in all extracurricular programs.

The purpose of this handbook is to set limits that are necessary to provide a continuous climate for the opportunity to develop those attributes which promote and support mutual respect for parents, peers, teachers, and the public. Each student must learn to be responsible for his/her actions and to understand the impact of their actions on not only their own learning, but the functionality of the entire school. It is our desire that we work together as students, parents, and staff to support an educational environment that allows for positive learning experiences to take place for our young people.

Cooperation between school and home is essential if we are to provide the best educational opportunities to meet the needs of our many students. To this end, it is our wish that we have a successful school year.

School Spirit

School spirit accompanies every phase of school activities; whether it is athletics, music concerts, theater productions, community service activities, academic contests, or daily schoolwork. School spirit is a feeling of loyalty to our school and each of us contributes to school spirit on a daily basis. Since we are all part of the school spirit and make it what it is, we have a common bond -- a feeling of togetherness and of belonging. Let's strive for continuous improvement and to make each day better than the one before. Together, let's represent ourselves, our families, our school, and our community in a positive way!

REEDSVILLE SCHOOL SONG

*Come on Reedsville, Let's go Reedsville
Rah Rah Rah, We'll win this game
We'll always back, the orange and black
And let our loyalty cheer each good play*

*Come on in song, let's cheer along
Happiness will make us strong
This is our day, Hip Hip Hooray
For loyalty leads the way*

*Cone on in song, let's cheer along
Happiness will make us strong
This is our day, Hip Hip Hooray
For loyalty leads the way*

U-Rah-Rah - Reedsville High School

*U-Rah-Rah - Reedsville High School
U-Rah-Rah - Reedsville High School
Yea! Yea! Yea!*

REEDSVILLE ALMA MATER

*O Reedsville High, we hail thee...
Our Alma Mater true
We sing thy praises over
And give our hearts to you.*

*We love the school that harbored us
And made us what we are
And we'll be proud of Reedsville High School
Though we wander far.*

Administration and General Information

Nondiscrimination Statement and Complaint Procedure

The Reedsville School District is dedicated to fostering the intellectual, moral, cultural, emotional, social, and physical development of all students in a secure environment thereby enabling them to function effectively in society as competent, productive, caring, and responsible citizens.

The Reedsville School District is committed and dedicated to the task of providing the best education possible for every child in the district for as long as they can benefit from attendance and their conduct is compatible with the welfare of the entire student body.

The right of a student to be admitted to school and to participate fully in curricular, extracurricular, student services, recreational, or other programs or activities shall not be abridged or impaired because of the student's sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability as required by Section 118.13 of the Wisconsin Statutes. This policy also prohibits discrimination as defined by title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race, color, national origin), and Section 504 of the Rehabilitation Act of 1973 (handicap), and the Americans with Disabilities Act of 1990 (disability). Facilities modifications necessary to provide a student with equal opportunities shall be made as required by law and permitted by budgetary limitations.

Children of homeless individuals and unaccompanied homeless youth (youth not in the physical custody of a parent/guardian) residing in the district shall have equal access to the same free, appropriate public education, including comparable services, as provided to other children and youth who reside in the district. Homeless children and youth shall not be required to attend a separate school or program for homeless children and shall not be stigmatized by school personnel.

Students who have been identified as having a handicap or disability, under Section 504 of the Rehabilitation Act or the Americans with Disabilities Act, shall be provided with reasonable accommodations in educational services or programs. Students may be considered handicapped or

disabled under this policy even if they are not covered under the district's special education policies and procedures.

The district shall also provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements. Requests for accommodations may include, but not necessarily be limited to, exclusion from participation in an activity, alternative assignments, released time from school to participate in religious activities and opportunities to make up work missed due to religious observances. Any accommodations graded under this policy shall be provided to students without prejudicial effect.

If any person believes that the Reedsville School District or any part of the school organization has failed to follow the laws and rules of s.118.13, Wis Stats., and PI 9, Wis. Admin. Code, or in some way discriminates against pupils on the bases listed above, he/she may bring or send a complaint to the District Administrator.

Age of Majority

The school district realizes that a small percentage of its students have reached the age of majority. It is not the intent of the district to deny these students their constitutional rights. However, in order to maintain consistency in the school system and in its programs, it shall be the intent of the district to enforce all school rules and regulations of this handbook for all students regardless of age.

Elastic Clause

Situations or problems that may occur during the school year that are not specifically covered in this handbook will be governed by Reedsville School District Board of Education policy and decided by administration.

Student Insurance

The school district **does not provide** any type of health or accident insurance for injuries incurred by your child at school or during school-related activities/events.

Security Cameras on School Grounds

Students and visitors should realize that there are security cameras on school grounds. These cameras are operational 24 hours a day. These cameras are monitored by school personnel and recorded. When necessary, school personnel will review the recordings to verify any infractions of school rules; these recordings may be used in the discipline process when needed.

School Counseling Services

The Reedsville School District offers full-time school counseling services. The door is open to all students. Feel free to talk with your school counselor. The purpose of the school counseling services are to be of assistance to students, families, and teachers and to assist in making the educational process as effective as possible. School counseling services include academic counseling, personal counseling, crisis intervention, referrals, and coordination with agencies and professionals outside the school setting, school testing program, career exploration, and post-secondary planning.

Suicide Prevention

The Reedsville School District collaborates with various community agencies to provide a program of suicide prevention and intervention. If someone is aware of another's intent to harm him/herself, a

referral must be made to the principal, school counselor, teacher, or any other school employee. If away from school and/or there is an imminent threat, please call 911 emergency immediately.

Work Permits

As of July 1, 2023 the Reedsville School District stopped issuing work permits per direction from the Department of Workforce Development. The Department of Workforce Development has developed an online work permit application tool that can be accessed by computer or any smart device. The instructions are found at: <https://dwd.wisconsin.gov/er/laborstandards/workpermit/>.

Please see the information below from the Department of Workforce Development.

Payment is made directly to the department through the application, using a credit or debit card or by ACH direct withdrawal. Once the permit application process is complete, the Department mails a paper copy of the permit directly to the employer.

If you have any questions regarding how to access or use this site you will need to contact the Department of Workforce Development at erinfo@dwd.wisconsin.gov.

A parent/guardian may revoke a work permit at any time.

Visitors

To maintain school safety and security, anyone other than a student from our school must report directly to the office upon entering the building.

Student Enrollment

Registration

Each student will be required to pay a \$25 general materials fee during registration. Certain courses will require students to pay an additional course fee because of the high cost of supplies used in the course. Students are expected to buy their own folders, paper, writing utensils, etc. and must furnish all the necessary materials for each class.

Textbooks

Students will be charged for any damaged or missing textbooks at the end of the school year.

Lockers and Locks

School lockers are school district property and are provided for the convenience of students. Each student is assigned a specific hall locker by school administration in which he/she will keep all books, coats, backpacks, and other school materials. Students enrolled in a PE course will be assigned a combination lock for his/her PE locker for the duration of the course. The student assumes complete responsibility for all items in his/her locker and will have to reimburse the school for any damage or replacement value in regards to a locker, lock, or school materials taken from a locker that are missing or damaged.

A locked locker can help prevent loss and theft. Therefore, students are not to share lockers or share their locker combinations with others, students should not “set” their locker or leave it unlocked, and

students should not go into other lockers. Report damaged/defective lockers and evidence of theft to the office immediately.

All lockers are owned by the school and subject to search. As such, the school district retains the right to conduct both announced and unannounced locker inspections. Therefore, students should not put anything in their lockers or carry anything in their possession that they would not want the school or police to know about. Any unauthorized items found in the locker may be removed and may be turned over to law enforcement officials.

Band Instruments

Band instruments are available for rent to band members. Students will be required to sign a rental form and also pay a fee that helps defray the maintenance and cost of the instrument.

Dispensation of Medication

Students that require medication administered during the school day must have a completed Medication Consent Form on file at school. This form can be obtained from the school office and/or District website. All prescribed medications must be left in the school office and will be locked up and kept until the student is scheduled to take the medication. This will be done in the presence of school personnel.

Emergency School Closure

Should severe weather conditions or mechanical emergencies require the closing of school or make it impossible for buses to operate, an announcement will be made as soon as possible. A School Messenger alert will be sent notifying families about closures. Information will also be shared with local media outlets and be posted on the District's social media pages.

Lunch Accounts

The PowerSchool Lunch Account system will be used to maintain student lunch accounts. Students may deposit money into their lunch account before school each morning in the school office. Lunch account balances are available for view within the student's PowerSchool account by logging in and selecting the "Balance" tab. Lunch purchases and remaining balances will be displayed. Students are reminded not to eat from another student's tray. Eating from another student's tray will result in being charged for the meal.

Fines and Student Obligations

All students assessed school fines or other obligations during the school year are expected to pay them prior to the conclusion of the school year. Any fines or obligations not paid by the end of the school year may result in report cards withheld until these obligations are fully satisfied. Graduating seniors must have all obligations fully satisfied in order to participate in the graduation ceremony.

Parent-Teacher Conferences

Parent-Teacher Conferences are held twice during the school year - once during the first semester and once during the second semester. Parents and students are encouraged to meet and talk with teachers throughout the school year.

PowerSchool Student Record System

The Reedsville School District uses PowerSchool as the management system for student records. PowerSchool is a web-based student information management system that is accessible from any Internet enabled device. Once school begins, student's homeroom assignments, course schedules,

grades, and attendance are able to be viewed by parents with the PowerSchool system. Any parent/guardian interested in having access to their student's information may obtain a PowerSchool ID and password from the school office. It is strongly recommended that parents/guardians acquire access and that both parents and students regularly check grades in PowerSchool.

Transfers and Withdrawals

Students that transfer or withdraw from the Reedsville School District during the school year must obtain a withdrawal form from the school office. All school materials are to be returned and all fees and obligations must be paid before the student withdraws and before any grades will be transferred to another school.

Change of Address

Families and students that have a change of address, phone number, and/or emergency contact information must notify the school office immediately in order to keep student records current.

Confidentiality and Records Maintenance

Students and parents/guardians of minor students have a right to inspect the student's school records. They also have a right to a copy of such records and assistance in the interpretation of the records. The student's records must be kept confidential and may not be disclosed to any person or agency outside of the school without written permission from the student or a parent/guardian of a minor student.

High Schools shall provide, upon a request by military recruiters or an institution of higher education, access to high school student names, addresses, and telephone listings, referred to as directory data under s.118.125, Wis. Stat. A high school student or the parent of the student may request that this information not be released without written parental consent. In essence, if a military recruiter asks for the names, addresses, and telephone listing of high school students, that information must be provided by the public school officials except when the parent/guardian has chosen to opt out of providing this information to third parties. If any parent/guardian would like to opt out of this State requirement, please contact the school office.

Permanent Records

The student's permanent record is generally referred to as the student's high school transcript. This file may be referenced by staff members while the student is in high school as well as to provide employers with graduation verification after the student has graduated. This record is a composite of the students performance from the time of entrance into school until graduation. Included on this record will be grades received, ACT scores and attendance records. Students may contact the school office to request their transcripts.

Senior High Retention

Students will advance from freshman to sophomore to junior and to senior grade level classifications based on the year of school they are currently in. Grade level classifications will not be based on the total number of credits a student has earned. Students who fail to obtain the required 27 credits in elective and non-elective courses by the end of their senior year will not be eligible to graduate.

Requests for Early Graduation

Graduation may be granted at the end of seven semesters with approval of the Board of Education.

- The student and family must file a letter of intent by May 1st of the student's junior year with the building principal.
- By the end of their junior year, the student and family are to meet with the school

counselor and establish an educational plan that will have the student complete all required courses by the date of early graduation.

- During the fall of the student's senior year, the student and family shall meet with the school counselor to create a post-graduation plan that must demonstrate realistic goals that are career driven and meet the student's unique abilities and situations.
- After the application process is complete, the principal shall relay his recommendation to the student and family.
- The student shall appear before the Board of Education at the regularly scheduled November board of his/her senior year. The Board of Education shall decide whether to approve the student's early graduation. The decision of the Board of Education is final.
- Once a student graduates early, they will no longer be considered a student of the Reedsville School District. Therefore, they will not be allowed to participate, or be a part of any athletic or other co-curricular activities.
- The early graduate(s) will be invited to participate in spring graduation as a class member.
- The student still qualifies for all consideration for scholarships and graduation honors.

Student Expectations

General Conduct

Policies and regulations are not designed to curtail activities of students, but rather to help them grow to respect the rights, privileges and property of others. Good citizenship and emotional maturity are necessary traits for success and it is our goal to help you understand what that means. It is essential that students use good judgment in maintaining this building. Reedsville students have always displayed pride and good ethics and we intend to continue this practice. Appreciation is given to the residents of the Reedsville School District by the good behavior of our students. We are confident that this facility and the actions of the people inside of it will remain something our community is proud of.

Dress and Personal Appearance

Dress code rationale: To promote a professional and respectful learning environment and readiness for the world of work. Students are expected to attend school in neat, clean, and modest clothing. Industry and the world of work require their employees to be neatly groomed and well dressed. School is your world of work for the present. We encourage you to form the habit of being well groomed when you come to school.

While dress choices are a reflection of student individuality and style, clothing that is inappropriate, offensive, or distracting to the learning process is not allowed. Clothing must not be too short, not too tight, and must cover areas that are expected to be covered without undergarments being exposed. Footwear is expected to be worn at all times.

Unacceptable clothing that distracts from the learning environment may include, but is not limited to the following:

- Drug, alcohol, or tobacco representations.
- Profanity or inappropriate language.
- Images, symbols, or language that is considered derogatory to any group of people.
- Hats, hoodies, sun visors, and/or headgear for outdoor wear. Note: hats/visors are allowed for specific spirit days.
- Any clothing which does not cover a student's private areas, undergarments, or any other areas of the body that expose too much bare skin. Including, but not limited to, the examples below:
 - Shorts or skirts that are too short showing the buttock area.

- o Clothing that shows an undergarment.
- o Shirts that expose a female's breasts/cleavage.
- o Clothing that has excessive rips and/or tears exposing private areas.
- Jackets and backpacks must be placed in student lockers and remain in lockers until the end of school.

This is not an exhaustive list and the administration may amend this policy during the school year if needed. Any adjustment of the dress code will be communicated with students and parents.

Staff members will speak to students who they feel are not dressed appropriately. The student will be required to resolve the problem. If not resolved, the student may be assigned a detention and/or suspension. Repeated violations will result in an office discipline referral.

Backpacks, Bags, Purses, and Jackets

Backpacks, bags, purses, and jackets must be placed in lockers upon arrival to school, and must remain in lockers until the end of the school day.

Use of Internet and Electronic Devices

Use of the internet must be consistent with the policies and purposes of the Reedsville School District and State, Federal and International law. Students are expected to display the same good behavior when using the Internet as would be expected in the classroom, in school, or at any school sponsored activity. Abuse of this privilege will result in the loss of access to the Internet, loss of computer privileges, and/or appropriate disciplinary action.

Students at Reedsville Jr/Sr High School are issued a Chromebook for use during the school year. Students are ultimately responsible for the condition of their devices. Basic application and antivirus software will be loaded on devices prior to dissemination. Students should not download music, movies, or other programs on the machine itself as this may affect performance of the machine.

Students will be able to take the devices home during the school year and they will be returned at the end of the school year for maintenance and updates. The devices will work with most home Internet networks. If there is no wireless network available, students will be able to hard wire the devices with an Ethernet cable.

Students/families are responsible for the cost of each accidental or intentional incident that occurs to a school issued device. Each incident will count as a separate issue, a statement will be sent home, and costs will be added to the student's account. Students/families have the option at any time to have their student leave the Chromebook at school, which could minimize damage.

Misuse of school computers or inappropriate use of personal devices, including online harassment of other students or school personnel may result in, but is not limited to, one or more of the following consequences:

- Loss of computer/network privileges.
- Confiscation of electronic devices (including personal electronic devices).
- Detention or suspension from school.
- A call home and/or a conference with parents/guardians.

Personal Electronic Devices - (Cell phones, smart watches, etc.)

It is understood that personal electronic devices, including cell phones, smart watches, etc., have become part of our everyday modern society. However, as an instructional institution we can not allow these devices to become a distraction to the educational process or to be used inappropriately. Additionally, the use of electronic recording devices inside locker rooms is prohibited by State law.

7th-8th grade students are allowed to use these devices in school buildings and/or on school grounds before school and after school. These devices must remain in their lockers during the school day, including during passing periods, and during the lunch period.

9th-12th grade students are allowed to use these devices in school buildings and/or on school grounds before school, after school, during passing periods, and during the lunch period. **Students' access to using these devices during class periods may be restricted.** The use of these devices is prohibited during instructional hours (classes and PRIDE block) unless part of the curriculum, however, teachers may choose to allow students to use these devices if they determine that it will enhance learning.

If at any time a student is misusing these devices in school buildings and/or on school grounds, the student **must** surrender the device to school personnel, if asked to do so. The device will be returned at the end of the class period or at the end of the school day at the discretion of school personnel. Failure to surrender the device and/or repeated violations may result in an office discipline referral and/or a parent being required to pick up the phone at school.

When these devices become a continuous problem, individual student device contracts may be issued and students will be expected to abide by the language of the contract.

Lunch Period

7th-8th grade students have a closed campus lunch period and are to be in the Commons during lunch.

9th-12th grade students have an open campus lunch period and are allowed to leave school during their lunch period provided they are in good academic standing and have no office discipline referrals. Students are not allowed to use their vehicles during lunch, and should not be in their vehicles unless given permission from the school office. Students are not allowed to have any visitors or to be picked up by anyone unless it is prearranged in the school office. Open campus lunch is a privilege, not a right, and may be revoked at any time.

School lunch is available on a daily basis for purchase and the lunch menus are posted on the District website. Students who elect to eat in the Commons need to be courteous and polite. Line jumping, throwing food, and not cleaning up after eating are inappropriate behaviors. All food items and beverages must be eaten or consumed in the cafeteria.

During lunch students are allowed in the Commons, the adjoining hallway to the north, the adjoining hallway to the east, and the gym lobby.

Locker Room Privacy

It is the practice of the Reedsville School District to ensure the privacy of all individuals during the time they occupy locker room facilities at school and during school sponsored events.

Locker rooms are provided for the use of physical education students, athletes and other activity groups and individuals authorized by the building principal or by District policy. No one will be permitted to enter

into the locker room or remain in the locker room to interview or seek information from an individual in the locker room at any time. Such interviews may take place outside of the locker room consistent with applicable District policies and/or school rules.

Under no circumstances can a person use a camera, video recorder, cell phones, or other recording device to capture, record or transfer a representation of a nude or partially nude person in the locker room. Any other use of a camera, video recorder or other recording device in the locker room requires the prior permission of the building principal or designated locker room supervisor and the person being photographed, videotaped or recorded.

Students and staff violating this policy shall be subject to school disciplinary action and possible legal referral, if applicable. Other persons violating the policy may be subject to penalties outlined in State law.

Fire Drills

Students must follow teacher instructions concerning evacuation procedures in an emergency. There are emergency action plans posted in each classroom that designate exit routes in case of fire.

The following points must be observed during a drill:

1. Use the closest proper exit.
2. React immediately upon hearing the fire alarm.
3. Walk single file, moving quickly and orderly. Do not run.
4. Leave books, papers, etc. and do not wait for others to join you.
5. Walk away from the building to the designated sidewalk area.
6. Do not re-enter the building until instructed to do so.

In a fire drill, teachers make sure every student is out of your room, that the windows are closed, lights turned off and the room door is closed.

Tornado Drills

Students must follow teacher instructions concerning evacuation procedures in an emergency. There are emergency action plans posted in each classroom that designate shelter areas in case of a tornado. Students should proceed to the shelter area in an orderly manner and once in the area they are to remain there until released. Once in the shelter area students are to follow the teachers' instructions. Students are to remain quiet so they are able to hear all information given.

Student Driven Vehicles

Vehicles driven by students must be parked in the designated school parking lot for students, which is the southeast parking lot across Manitowoc Street. All student vehicles parked on school property are subject to inspection by school administration or law enforcement at any time. All students who drive a vehicle to school must complete a registration form for their vehicle(s). The parking lot and all vehicles are off-limits to students during the school day, unless permission has been obtained from the office.

Misuse of parking privileges may result in one or more of the following:

- Be assigned detention.
- Be assigned immediate suspension not to exceed five days.
- Parent/Guardian conference, if suspension results.
- Notification of law enforcement dependent upon the severity of the offense and/or if continued violations occur.

- Board of Education hearing for expulsion consideration dependent upon the severity of the offense and/or if continued violations occur.

Bus Rules

Any rules discussed within this handbook shall apply in and around school buses. Bus ridership is a privilege and can be revoked by school administration based on the severity of the offense and/or if continued violations occur. Proper courtesy must be extended to students and bus drivers. Failure to follow school rules while on the bus may result not only in loss of privilege to ride the bus, but also in one or more of the following:

- Be assigned detention.
- Be assigned immediate suspension not to exceed five days.
- Parent/Guardian conference, if suspension results.
- Notification of law enforcement dependent upon the severity of the offense and/or if continued violations occur.
- Board of Education hearing for expulsion consideration dependent upon the severity of the offense and/or if continued violations occur.

Fan Behavior at Events

Students and adults are reminded that they represent the school and the community when they are at events. We urge them to set an example by being enthusiastic supporters of the Reedsville students, participants, coaches, and teams. POSITIVE REINFORCEMENT OF THE TEAM IS A MUST. Fans of all ages are reminded that they must remain in the stands during athletic events. Individuals who do not follow the rules and procedures at an event will be asked to leave.

A True Reedsville Panthers Sports Fan Is Someone Who:

- Attempts to know the rules of the game.
- Recognizes and appreciates the performance and efforts of all players and coaches.
- Maintains appropriate behavior at all times.
- Supports the team win or lose.
- Shows respect for the officials.

Attendance Policies and Procedures

School Attendance

There is a direct correlation between school attendance and academic achievement, therefore, the school district requires all students to attend school regularly in accordance with the law of the State of Wisconsin. The school's educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The regular contact of students with one another in the classroom and their participation in a well-planned instructional activity under the guidance of a competent teacher are vital to this purpose. Days missed can never be made up completely, since the value of class discussion is lost forever.

Definition of Wisconsin Statute:

Compulsory Attendance

Wisconsin State statutes (s.118.15) require school attendance of a child ages six to 18 unless he/she: (1) is excused, (2) has graduated, or (3) is enrolled in an alternative education program. The law further requires that any person having under his/her control a child between the ages of six and 18 shall require the child to attend school regularly during the full period and hours that

school is in session until the end of the school term, quarter, or semester of the school year in which the child becomes 18 years of age.

It is the responsibility of the parent to provide reasons for their child's absence. It is the responsibility of the administration to determine whether the absence is acceptable (excused) or not acceptable (truant). Students and/or parents who violate Wisconsin statutes will be referred to the courts system and or human services for review.

Correct Procedures to Excuse an Absence

Families must accept the responsibility for requiring their students to attend school in accordance with school policy and State law. When it is necessary for a student to be absent for "good cause" during the school day, families must inform the school office before 8:30 AM.

These are the correct procedures for a family to communicate reasons for student absence:

1. A phone call to the school office (920-754-4341) from a parent/guardian the day prior to, or on the day of the absence. A message may be left on the attendance line answering system at any time, day or night.
2. A note written, dated, and signed by the parent/guardian will be accepted the next day if phone contact was not possible.
3. When excusing an absence, the reason for the absence should be stated as well as the date and time.
4. If an absence has not been excused after 5 school days have elapsed since the absence, the absence will be designated as truancy.

Excused Absences

A child may not be excused by his/her parent/guardian for more than **ten (10) days** per academic year under this paragraph and must complete any coursework missed during the absence. An absence for any part of the school day counts as one full day of absence.

Examples of "good cause" reasons for being absent that should be counted under this paragraph include, but are not limited to the following:

1. The child is not in proper physical or mental condition to attend school.
2. Illness in the immediate family, which requires the student to be absent.
3. Professional or other necessary appointments (e.g., medical, dental, and legal) that cannot be scheduled outside of the school day.
 - a. Notification of appointments should have the **date and time noted from the doctor**.
 - b. Verified medical and professional appointments will not be counted towards the 10 times that a parent/guardian can excuse a child from school.
4. Death in the immediate family or attendance of a funeral for a relative or close friend.
5. Religious holidays, attendance at religious events or attendance at special family celebrations.
6. Vacations and/or family trips that can be taken only during the normal school year. The intent is to provide an opportunity for students to accompany their parent/guardian on vacation that cannot be scheduled during non-school time.
7. A court appearance or other legal procedure which requires the attendance of the student is not counted towards the 10 parent excused absences.
8. A quarantine as imposed by a public health officer is not counted toward the 10 parent excused absences.
9. Unique or special circumstances will be considered by the principal in consultation with the parent/guardian.

Truancy

State law defines a student as being considered truant if he/she is absent for part of or all of one or more days from school during which the high school office has not been notified of the acceptable reason under

these guidelines of such absence by the parent/guardian of the absent student. A student will also be considered truant if he/she has been absent intermittently for the purpose of defeating the intent of the Wisconsin Compulsory Attendance statute (Sec. 118.15 Wis. Stats.). When a student is truant, the school attendance officer shall ensure that all acceptable provisions of the district's truancy plan are carried out, including possible referral to law enforcement.

Habitual Truancy

A student is considered a habitually truant if he/she is absent from school without an acceptable excuse for part or all of five (5) or more days in which school is held during a school semester. When a student initially becomes a habitual truant, the school attendance officer shall ensure that all applicable provisions of the district's truancy plan are carried out, including possible referral to law enforcement.

Unexcused Absence

Students who fail to bring an acceptable excuse for being absent will receive an unexcused absence. The unexcused absence will be recorded in each class missed and the student may be given the opportunity to make up the work at the discretion of the administration and/or teacher during the allotted periods of time that may be assigned to make up lost school time. The student may be required to make up for lost school time in detention.

Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious manner. An unexcused absence is defined as any absence that does not meet the criteria for an excused absence. Students who are absent from school **that do not have an acceptable excuse as stated in this handbook or are not excused by a parent/guardian prior to arrival** will be given an unexcused absence and issued appropriate consequences.

An excused absence requires a student to present a written note, email, or phone call from their parent/guardian for the absence.

Absences can be changed to excused if the student does not have ten (10) or more absences and the student provides a note signed by a parent/guardian, an email is sent to the office staff, or a phone call is made to the high school office. The unexcused absence can be changed to excused if a parent/guardian informs the office within 24 hours. Other methods that will be considered when determining consequences for the unexcused absence may include:

1. counseling the student
2. requiring the student to make-up lost time
3. requiring the student to make-up course work and/or examinations, as permitted under this guideline.
4. conferring with the student's parent/guardian
5. suspension of the student from school
6. referring the student to the appropriate agency for assistance

Unexcused Skips

Unexcused skips are absences from school that are not approved by the school and not approved by the student's parent/guardian, or occur when a student does not check out of school properly. A student will be assigned consequences for the unexcused skip that will include time that he/she will need to be makeup that is equal to, or more than the amount of time that the student was absent. **The proper procedure for checking out of school is gaining permission from the school office before leaving the building or school grounds.** Students who leave the school grounds without permission will be considered truant and will be issued discipline consequences which could include detentions, suspensions, and/or referral to law enforcement for truancy citations.

Pre-Arranged Absence

If a student has prior knowledge of an absence for any reason, permission should be obtained in advance whenever possible. The procedure for a pre-arranged absence requires a student to present a written note, email, or phone call from their parent/guardian for the absence indicating the day(s), time, and reason for the absence. If acceptable, the student will be given a Pre-Arranged Absence Form for each teacher to indicate the student's present grade status and the effects of the absence. It is requested that the parent/guardian then sign the Pre-Arranged Absence Form prior to final approval by the school. Students may be obligated to complete coursework and assignments prior to the absence.

Students Leaving School During the School Day

As a general rule, no staff member shall permit or cause any student to leave the school prior to the regular hour of dismissal except with the knowledge and approval of the principal or individual designated by the principal and with the knowledge and approval of the student's parent/guardian. Students must report to the school office prior to leaving school and the school grounds. Failure to follow proper procedures may result in disciplinary action. Students should not use their cell phones to contact parents unless directed by school personnel in the office. All parent contact will be made by school personnel.

Students excused to leave during the school day will be required to have a written note, email, or phone call from their parent/guardian excusing the student. Students must report to the school office before leaving school to receive a Permit to Leave from school personnel.

Leaving school without a pass, at any time during the school day, will be considered an unexcused absence. Students who are absent from school because of a school sponsored activity will not be counted as being absent from school.

A student who is feeling ill or is injured during school should report to the school office immediately. We discourage texting parents before they report to the office as we need verbal communication with their parent/guardian or emergency contact before we can have them leave school. Following these procedures prevents interruptions into classrooms to contact the student. We appreciate your help in this matter.

Tardiness

Being on time to school, as well as classes throughout the day, is an important part of the school record that a student establishes. The school regards as a prime responsibility, the dependability which business and industry demand. A student who is habitually tardy, may, at the discretion of the administration and/or teacher, be required to make up work missed during the allotted period of time that may be assigned to make up lost school time.

Students are expected to be in the classroom before the bell rings. **A tardy will be assigned when a student arrives to class up to 15 minutes late for the class. Arriving late to class 15 minutes after the beginning of the class, will result in an absence being recorded, rather than a tardy.** In the event that a student is late/tardy to class, the student must have a pass from the teacher that the student was meeting with.

Disciplinary Policy and Procedures

Grounds for Removal from Class

Grounds for removal from class include:

- Willful conduct that materially and/or substantially disrupts the rights of others to an education or the teacher's right to teach.
- Willful conduct that endangers school district employees, authorized personnel, the pupil or other pupils or the property of the school.
- Willful violation of any rule of conduct in the adopted discipline policy.

Defiance of a Teacher

Student defiance or refusal to comply with a teacher's or any other employee's direct order may result in:

- An assigned detention.
- Immediate suspension not to exceed five days.
- Parent/Guardian conference, if suspension results.
- Board of Education hearing for expulsion consideration dependent upon the severity of the offense and/or if continued violations occur.

Profanity

A student using or directing lewd, profane, abusive, or vulgar language at a teacher, another student, or any employee connected with the school, or displaying lewd or vulgar printing or painting on any apparel or materials, may result in:

- An assigned detention.
- Immediate suspension not to exceed five days.
- Parent/Guardian conference, if suspension results.
- Board of Education hearing for expulsion consideration dependent upon the severity of the offense and/or if continued violations occur.

Cheating

Cheating is a serious offense, which will not be tolerated. Consequences may include, but are not limited to, one or more of the following:

- Completion of an alternate assignment.
- A zero on the assignment.
- Parent/Guardian conference.
- Referral to the Principal.

Dangerous Weapons

No one shall possess a dangerous weapon on school property, school buses, or at any school related event. Students possessing a dangerous weapon or any object that can reasonably be considered a weapon can be suspended immediately, referred to law enforcement officers, and/or they could be requested to appear before the Board of Education for expulsion consideration. State and Federal law mandate a zero tolerance to dangerous weapons in school.

Facsimile Firearm

Under State law, Wisconsin Act 191, no person may carry or display a **facsimile firearm** in a manner that could reasonably be expected to alarm, intimidate, threaten or terrify another person. Whoever violates this section is subject to expulsion. In this law, "**facsimile firearm**" means any replica; toy, starter pistol or other object that bears a reasonable resemblance to or that reasonably can be perceived to be an actual firearm. "**Facsimile firearm**" does not include any actual firearm. The law does not apply to the following:

- a) Any police officer acting in the discharge of his or her official duties.
- b) Any person engaged in military activities, sponsored by the state or federal government, acting in the discharge of his or her official duties.
- c) Any person who is on his or her own property, in his or her own home or at his or her own fixed place of business.

- d) Any person who is on real property and acting with the consent of the owner of that property.

Fire and Firecrackers

Any student who deliberately lights a fire, firecracker, or smoke bomb, at any place or time within a school building may be:

- Immediately suspension not to exceed five days.
- Parent/Guardian conference, if suspension results.
- Board of Education hearing for expulsion consideration dependent upon the severity of the offense and/or if continued violations occur.

Fighting

Fighting between students or among groups of students will not be permitted or condoned. Students who engage in fighting or in any way threaten bodily harm to any student on school property will be subject to the following action:

- Be assigned immediate suspension not to exceed five days.
- Parent/Guardian conference, if suspension results.
- Notification of law enforcement dependent upon the severity of the offense and/or if continued violations occur.
- Board of Education hearing for expulsion consideration dependent upon the severity of the offense and/or if continued violations occur.

Stealing

Students who steal property or money will be held financially liable for replacement or restitution and will be subject to the following action:

- Assigned a detention.
- Be assigned immediate suspension not to exceed five days.
- Parent/Guardian conference, if suspension results.
- Notification of law enforcement dependent upon the severity of the offense and/or if continued violations occur.
- Board of Education hearing for expulsion consideration dependent upon the severity of the offense and/or if continued violations occur.

Vandalism

Students who break, deface, or in any way willfully destroy school property or property on school grounds will be held liable for the damage. Students who are 18 or older or parents of minor children will be held personally liable for the damage. If the damage was done maliciously, wantonly, or willfully, the student may be subject to the following action:

- Assigned a detention.
- Be assigned immediate suspension not to exceed five days.
- Parent/Guardian conference, if suspension results.
- Notification of law enforcement dependent upon the severity of the offense and/or if continued violations occur.
- Board of Education hearing for expulsion consideration dependent upon the severity of the offense and/or if continued violations occur.

Cigarettes, Chewing Tobacco, E-Cigarettes

No students are to have cigarettes, chewing tobacco, or e-cigarettes on their person, in their lockers, or anywhere on school property. Smoking, chewing tobacco, or using E-cigarettes on school grounds or in any school building by a student currently enrolled in the Reedsville School District before, during, or after

the regular school day or at any school events whether at home or away, is expressly forbidden and may result in one or more of the following:

- Be assigned immediate suspension not to exceed five days.
- Parent/Guardian conference, if suspension results.
- Notification of law enforcement dependent upon the severity of the offense and/or if continued violations occur.
- Board of Education hearing for expulsion consideration dependent upon the severity of the offense and/or if continued violations occur.

Alcohol, Intoxicants, Controlled Substances and Other Drugs

A student will be considered in violation of the Reedsville School District's alcohol and drug rules if that student ingests, possesses, transports or holds alcohol or drugs on their person, in their locker or in their vicinity at school, in the school building or grounds, on a school bus, at a school activity, during school hours or during any time or activity that has some relation to school. This includes mood altering substances, look-a-like substances, controlled substances, or drug related paraphernalia as defined by law.

Thus, the Reedsville School District will encourage students to enter a program to provide education, assistance and support for students affected by chemical dependency or other alcohol or drug-related problems. To support this policy, the following will be implemented for any violations during a student's tenure in the District:

- **First violation** - The student will be assigned an immediate suspension not to exceed 5 days and the student's parent/guardian will be notified. The student may also be referred to a law enforcement agency and/or referred to the Board of Education for possible expulsion hearing.
- **Second violation** - The student will be assigned an immediate suspension not to exceed 5 days and the student's parent/guardian will be notified. The student may also be referred to a law enforcement agency and/or referred to the Board of Education for possible expulsion hearing.
- **Third violation** - The student, accompanied by a parent/guardian, will be required to appear before the Board of Education for possible expulsion.

Student Harassment

The Reedsville School District does not tolerate student harassment including sexual harassment, in any form and will take all necessary and appropriate action to eliminate it, up to and including discipline of offenders. It is the policy of the Reedsville School District to maintain and ensure a learning environment free of any form of harassment or intimidation toward and between students.

Student harassment is behavior toward students based in whole or in part, on sex, race, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional, or learning disability which substantially interferes with a student's school performance or creates an intimidating, hostile, or offensive school environment and is considered a form of student discrimination according to State law.

Sexual harassment can be a person, of the same or opposite gender, and is defined as any deliberate, repeated or unwanted physical sexual contact, sexually explicit derogatory statement, or sexually discrimination remark which is offensive or objectionable to the recipient or which causes the recipient discomfort or humiliation or which interferes with the recipient's academic performance. Sexual harassment can take the form of, but is not limited to any unwanted sexual or gender-related behavior

ranging from leering, pinching, patting, offensive jokes, unwanted flirtation, graphic commentaries about a person's body, verbal comments, display of graphic or written sexual material, overt or implicit threats or bribes and subtle or expressive pressure for sexual activity.

Students who believe they have been subjected to harassment or any parents/guardians who believe their child has been subjected to harassment should report the incident(s) to the building principal or school counselor.

It is the intent of the Reedsville School District to create an atmosphere where complaints will be treated fairly and promptly. If a student or parent is not comfortable with making a complaint to the principal or school counselor, the complaint may be made to the school psychologist, a teacher, or another administrator, with the understanding that incidents must be reported to administration for review and action. The employee receiving the complaint shall report the complaint to the principal or other administrator.

Third party witnesses are strongly encouraged to report observed incidents of harassment to the administration.

Retaliation against anyone reporting or thought to have reported harassment behavior is prohibited. Such retaliation shall be considered a serious violation of the policy and shall be independent of whether a charge or informal complaint of harassment is substantiated. Encouraging others to retaliate also violates the policy.

Disruptive Activities

The hazing, heckling or teasing of other students will not be tolerated. The use of profane, indecent and uncouth language is prohibited on school property.

Detention

A student may receive a detention for inappropriate behaviors, as outlined in this handbook or for other inappropriate conduct.

If a student who receives a detention fails to show up, or is late for his/her detention it shall be doubled. If the student fails to show up a second consecutive school day, the detention becomes an in-school suspension. If a student is absent and excused by the office, the student is not responsible for serving the detention on that day. If the student is in school during detention time he/she is responsible for serving it. If the student is absent unexcused he/she is responsible for the detention plus the violation of being absent unexcused.

In-School Suspension (ISS)

When detention does not improve inappropriate behaviors an in-school suspension may occur to attempt to bring about a behavior change. In-school suspension may be used for inappropriate behaviors, as outlined in this handbook or for other inappropriate conduct.

Students serving an in-school suspension are expected to do school work. Teachers will provide students with appropriate assignments. No personal electronic devices will be allowed.

Out of School Suspension (OSS)

When a student commits a violation(s) that are sufficiently severe and may warrant an out of school suspension of up to five days, it may be assigned by the principal. These types of violations may also result in referral to the Board of Education for an expulsion hearing.

Students who are suspended from school are not allowed to participate in our school activities on days they are suspended.

Expulsion

The Board of Education may expel a student from school whenever it finds him/her guilty of repeated refusal or neglect to obey school rules, or finds that he/she engaged in conduct that endangers the property, health or safety of others at school or under the supervision of a school authority or endangers the property, health or safety of any employee or school board member of the school district in which the student is enrolled. Prior to such expulsion, the Board of Education shall hold a hearing specified by State statute.

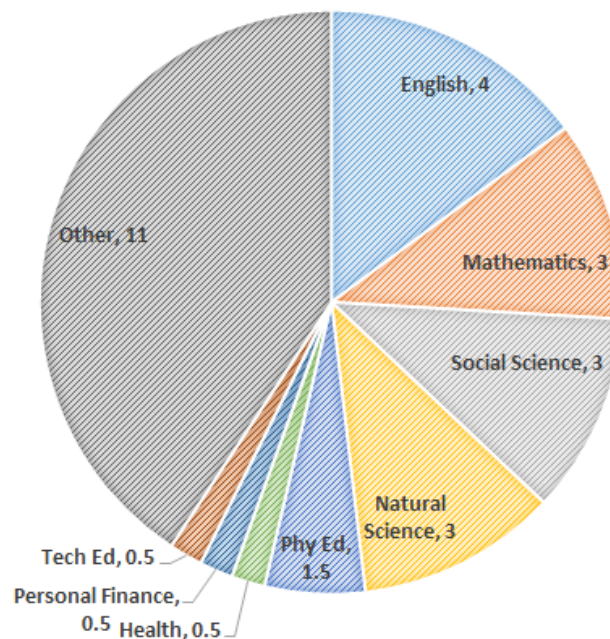
Due Process

All student suspensions or expulsions will be administered according to State Law as listed in 120.13 (1)(B) or (C). Any appeals can be made in writing within 5 days to the building principal. The principal then has 5 days to respond. Further appeals can be made in writing to the superintendent within 5 days of the written response by the principal.

Graduation Requirements, Grading, Academics, and Academic Recognition

Graduation Requirements

A diploma of graduation will be presented to each student who successfully completes a program of studies prescribed by the Board of Education and the State of Wisconsin. Graduation is based on 8 semesters of attendance.



GRADUATION REQUIREMENTS

A total of 27 credits is required for graduation.

- English – 4 credits (including English 9/10 Fiction, English 9/10 Non-Fiction, as well as a writing and a literature course)
- Mathematics – 3 credits (including Algebra and Geometry)
- Social Science – 3 credits (including World Studies, U.S. History, and U.S. Government)
- Natural Science – 3 credits (including Biology and a physical science)
- Physical Education – 1.5 credits*
- Health Education - .5 credit
- Personal Finance - .5 credit
- Technology Education - .5 credit**
- Passing grade on Citizenship Test (given in U.S. Government)
- Successful completion of Senior Seminar

*Students that complete three WIAA sanctioned sports seasons in good standing may apply for a .5 credit PE waiver to take an additional English, Social Studies, Mathematics, or Science credit.

**Courses that could meet this requirement include: Microsoft Office Specialist, Web Page Design, Computer Applications, Desktop Publishing, Graphics I, CAD I, and/or Digital Art.

All students are required to take eight credits each year if the schedule permits. Special cases will be decided by the principal and guidance counselor.

Honor students for graduation will be determined after the 7th semester of high school. Students who have a cumulative grade point of 3.667 or better will be designated as high honor graduates. Students between 3.666 and 3.25 will be designated as honor graduates.

In order to participate in graduation exercises, a student must meet the above requirements by the end of his/her senior year. No exceptions will be made. It is suggested that each student frequently review, with the guidance counselor, the credits earned so that there will be no misunderstanding regarding eligibility for graduation.

All seniors choosing to attend graduation exercises will wear caps and gowns and all financial obligations and/or detention time must be made up prior to graduation.

When planning for courses, plan for all four years - not just one.

School-wide Grade Scale

All courses at Reedsville Jr/Sr High School will use the following school-wide standard grade scale:

<u>Grade Mark</u>	<u>Grade High Value</u>	<u>Grade Low Value</u>	<u>GPA Point Value</u>
A	100.00	93.00	4.00
A-	92.99	90.00	3.67
B+	89.99	87.00	3.33

B	86.99	83.00	3.00
B-	82.99	80.00	2.67
C+	79.99	77.00	2.33
C	76.99	73.00	2.00
C-	72.99	70.00	1.67
D+	69.99	67.00	1.33
D	66.99	63.00	1.00
D-	62.99	60.00	0.67
F	59.99	0.00	0.00

Honor Roll

The honor roll is posted following each grading period listing the names of all students who have maintained a garage point average of 3.0 or better in their classwork. The Honor Roll includes the following categories:

- Highest Honors - GPA of 3.667 to 4.0
- Special Honors - GPA of 3.333 to 3.666
- Honorable Mention - GPA of 3.0 to 3.332

Academic Awards

Reedsville Senior High students will be awarded academic letters for achieving academic excellence in the classroom.

Points will be awarded cumulatively starting with the student's freshman year.

- Students earning 16 points cumulative will earn a letter.
- Students earning 32 points cumulative will earn a pin.
- Students who accumulate 44 points will earn a plaque.

Points will be distributed in the following way after each semester honor roll.

- Highest Honors students will receive 3 points per term.
- Special Honors students will receive 2 points per term.
- Honorable Mention students will receive 1 point per term.

Reedsville Sr High students will also receive an award for earning a 4.0 GPA for at least 2 terms during the school year.

Early College Credit Program and Start College Now

The Early College Credit Program and Start College Now allow public high school juniors and seniors who meet certain requirements to take post-secondary courses at a UW institution, a Wisconsin technical college, or one of the state's participating private non-profit institutions of higher education. Approved courses can count toward high school graduation as well as college credit.

All students should complete grade requirements in district programs. The administration shall determine whether the course(s) are only available outside of the district program, the course(s) satisfies graduation requirements, and if high school credits will be awarded to the student.

Upon recommendation by the administration, the Board of Education will pay the cost of the course(s) under these programs according to State laws and regulations. The maximum number of credits a student will be allowed to take as part of this program during their high school career is eighteen (18). If the student fails the course or for some reason does not complete the course, the student must reimburse the district for any and all costs incurred related to the course.

Students must apply by October 1st for any spring semester courses and March 1 for any fall semester courses.

Any questions involving the Early College Credit Program or Start College Now should be addressed to the school counselor or building principal.

Online Courses

Online courses are generally reserved for summer school and in certain cases, credit recovery during the school year. Students who take summer school and still need to make up an additional course may be allowed to utilize an online course in the subsequent school year.

Course Adds and Drops

Course additions and deletions should be finalized by the end of the third day of the term/semester in which the course begins. If a student fails a required course, then the course must be made up in summer school or in the subsequent school year.

Academic Integrity

All school work submitted for the purpose of meeting course requirements through summative assessments must represent the individual efforts of each student. Any form of academic dishonesty is prohibited. Academic dishonesty, cheating, and plagiarism are defined as:

- Copying or stealing another's work and submitting it as one's own.
- Allowing another person or persons to copy your work and submit it as their own.
- Doing another person's work for them.
- Buying or selling work or answers.
- Providing another person with answers to homework, tests, or quizzes.
- Copying or stealing teachers' answers keys, or teachers' edition texts.
- Copying answers from notes or a book onto a cheat sheet or body parts and using those answers when taking a quiz or test. The student who actively provides and answers is equally responsible and is subject to the same punishment as the copier.
- Copying work from books or the internet without proper documentation and submitting it as one's own
- Using electronic devices inappropriately on tests or quizzes.

Guidelines for Reassessment Opportunities

The main purpose for allowing students reassessment opportunities is to allow the student to further demonstrate their learning of the course material. Therefore, allowing students to retake assessments or to redo assignments is at the teacher's discretion. Students should not take the reassessment opportunity for granted. They need to meet certain criteria established by the teacher that demonstrate

that the student has learned the course material. Once they have done this, they will be given another opportunity to demonstrate their learning of the course material on the assessment or assignment.

When planning for student reassessments, teachers should take the following into consideration and communicate to students what is expected:

- All students can earn the opportunity to reassess a summative assignment. One reassessment is the norm. In unique, unusual circumstances an additional reassessment opportunity may be provided at the teacher's discretion.
- Course reassessment policies may be tiered by course and department.
- The reassessment must allow an opportunity for a student to earn a passing grade.
- Summative work turned in after the initial due date may prevent the student being reassessed.
- Completion of the required coursework and/or additional corrective work, may be required before the date of the reassessment, which will be determined by the teacher.

Incompletes

Incompletes for any grading period are the exceptions rather than the rule. They may be issued at the discretion of the teacher for absenteeism or other reasons that prohibit the student from completing the assigned work by the end of that grading period. It is also understood, due to the time element, that the name of a student who received an incomplete and made up the work after posting of the honor roll list will not be included in the honor list, but notation of honor status will be made on their permanent records.

The incomplete is the responsibility of the student and must be made up within two weeks after the end of the grading period. Additional time may be allowed under special circumstances approved by administration.

Credit Lab

Students who are facing challenges in their high school experience that cause them to fall behind on their graduation requirements may be assigned a class period during the day to work with a teacher towards credit attainment. The purpose of this course assignment is to help students who have fallen behind to get themselves back on track toward graduation.

Homeroom and ACP Period

Every Friday will have a designated time for students to meet in an assigned classroom for Homeroom and to complete ACP (Academic and Career Planning) activities that will be assigned on a monthly basis. The purpose of this time will be to help students reflect on their current progress and set academic, personal and career goals. Teachers will work to help students grow as learners and young adults during this period. A variety of different activities will take place throughout the year at these times.

PRIDE Days

Monday, Tuesday, Wednesday, and Thursday will be designated as PRIDE (Personal Responsibility In Daily Effort) days. The purpose of these periods is to provide students the opportunity to get remedial assistance, enrichment and be able to explore new topics. All teachers will post their offerings for each session, so students may choose where to attend. Teachers may require students to attend their classes during this time for assistance. We will also provide RTI(Response To Intervention) opportunities for students using these periods.

- Students required to be in more than one area will go to the highest priority determined by the teachers for the day.
- Once you are in a session, you must remain there for the period.

Report Cards and Online Grades

Report cards are issued every term/semester. Students will receive their report card in their homeroom. Students receiving an “F” or “Incomplete” grade will have their report card mailed home. Progress reports are mailed home to parents mid-way through each term. Teachers will attempt to inform parents when students are having difficulty. Families that would like copies of their student’s report cards sent home should contact the school office.

The final course grades are the grades that are used to compute class rank and whether or not the student receives credit for the course. Families can access grades online. Teachers will update grades every five days. Parent-teacher conferences will be scheduled once in the fall and once in the spring, per the district calendar.

National Honor Society Selection

It should be clearly understood that membership in the National Honor Society is an honor and a privilege and that not all students who are academically eligible have a legitimate claim for membership. Membership is also based on the service, leadership, and character of the students.

Selection to the Reedsville Chapter of the National Honor Society is delegated to the five-member faculty council that is appointed by the building principal. The selection process follows the outlines directed by the NHS National Council Handbook. Every effort will be made by the Selection Committee to obtain a fair assessment of these qualities according to the following procedure:

- The school office will prepare a list of academically eligible candidates. A student must have maintained a cumulative grade point average of 3.0 (B) or above.
- Academically eligible candidates will be asked to complete an activities sheet and write an essay which addresses a particular prompt.
- The list of eligible candidates will be circulated among members of the senior high faculty in order to secure faculty evaluations of each student’s service, leadership and character.
- The Selection Committee will then meet to discuss the faculty evaluations of each eligible candidate and vote. Students receiving a majority vote by the Selection Committee are selected for membership.
- The Committee’s deliberations will be kept confidential and their decision will be final.

Membership in the NHS may be revoked for flagrant violations of civil law or school rules or in the event of a student falling below a 3.0 cumulative GPA.

Dances and Co-Curricular Activities

Dance & Dance Court Information

A full copy of the policy regarding membership on dance courts and general dance requirements is available in the high school office. It should be noted that eligibility for court parallels the athletic code.

Only Reedsville students and their guests may attend school-sponsored dances. Students must receive prior approval from the principal to bring a guest. Guest pass applications are available in the office. Students who leave the building during a dance, may not return. Students that are not of high school age may not attend a high school dance. All established school regulations will be in effect. Doors will be locked at 9:00 P.M., after which students will not be allowed entrance to the dance.

Co-Curricular Activities

Students who attend school-sponsored events either at home or away are reminded that they are subject

to all school rules. Students who ride a bus to an away event are under the direct supervision of the chaperone on the bus. Students must travel to the event with the team, organization, or class. Students will be allowed to ride home from the event with their parents provided the advisor has a written note signed by the parents of the student and approved by a school administrator **prior to** the event.

Co-Curricular Code of Conduct

Students participating on athletic teams and students involved in co-curricular activities are required to conduct themselves in a manner consistent with the Co-Curricular Code of Conduct. Failure to do so will cause a student to become ineligible for participation. A copy of the Co-Curricular Code of Conduct is available in the school office and on the district website. Students must be in attendance for a minimum of two complete class periods the day of a school activity to participate, if a student misses up to two class periods, that absence must be excused. Furthermore, students must be in attendance the day following a school activity, or have prior approval from the principal for an excused absence or they may lose eligibility for future events.