

Reedsville School District
Academic and Career Planning (ACP)

Our Mission:
“Helping every individual learn.”

The ACP process is designed to be a student-driven, adult supported process where students are provided opportunities to explore and experience academic and career information and opportunities based upon their own unique interests, visions, talents, and strengths.

The Reedsville School District’s ACP framework fosters growth through collaboration with our school counselors, administrators, teachers, parents, and community members to ensure all students will graduate college and career ready as it encompasses academic, career, and social/emotional domains.

Below is an overview of our school district’s ACP process for grades 6 through 12 which encompasses the guiding principles of Know, Explore, Plan, and Go!

Grade	ACP Experiences	Additional Connections
6	<p>Students will:</p> <ul style="list-style-type: none"> ● Complete Career Matchmaker (grades 6-8) ● Complete Learning Styles Inventory ● Save 1 career of interest to their profile ● Log hobbies and interests to their profile ● Log extracurricular activities ● Complete 1 journal entry in Career Cruising ● Complete the Personality Rocks inventory ● Create and review academic goals quarterly <p>Teachers will:</p> <ul style="list-style-type: none"> ● Monitor academic progress. ● Review student academic goals. ● Review student career interests and career cruising profiles. ● Incorporate student career interests into classroom instruction. ● Communicate regularly with parents on academic progress. 	<ul style="list-style-type: none"> ● Wisconsin Forward Exam

	<p>Parents will:</p> <ul style="list-style-type: none"> ● Participate in orientation/open house to meet teachers and review their child’s schedule. ● Attend parent-teacher conferences ● Use the Student Information System to monitor progress. <p>School Counselor will:</p> <ul style="list-style-type: none"> ● Discuss individually with students their connection to school, peer connections, and extracurricular or cocurricular opportunities ● Review and discuss academic progress through quarterly goal planning. ● Conduct classroom lessons on academic progress and success, Career Cruising curriculum, and high school and post high school opportunities 	
7	<p>Students will:</p> <ul style="list-style-type: none"> ● Complete Career Matchmaker (grades 6-8) ● Save 2 careers of interest to their profile ● Explore career clusters and save 1 cluster to their profile ● Log hobbies and interests ● Log extracurricular activities ● Complete 1 journal entry ● Complete the Multiple Intelligences Inventory ● Create and review academic goals quarterly <p>Teachers will:</p> <ul style="list-style-type: none"> ● Monitor academic progress. ● Review student academic goals. ● Review student career interests and career cruising profiles. ● Incorporate student career interests into classroom instruction. ● Communicate regularly with parents on academic progress. <p>Parents will:</p> <ul style="list-style-type: none"> ● Participate in orientation/open house to meet teachers and review their child’s schedule. ● Attend parent-teacher conferences ● Use the Student Information System to monitor 	<ul style="list-style-type: none"> ● Wisconsin Forward Exam

	<p>progress.</p> <p>School Counselor will:</p> <ul style="list-style-type: none"> ● Discuss individually with students their connection to school, peer connections, and extracurricular or cocurricular opportunities ● Review and discuss academic progress through quarterly goal planning. ● Conduct classroom lessons on academic progress and success, Career Cruising curriculum, and high school and post high school opportunities 	
<p>8</p>	<p>Students will:</p> <ul style="list-style-type: none"> ● Participate in Panther for a Day ● Engage in high school transition guidance lesson ● Freshmen Bootcamp ● Complete Career Matchmaker (grades 6-8) ● Complete My Skills Inventory ● Complete Learning Styles Inventory ● Save 3 Careers of interest to their profile ● Complete Career Selector Activity ● Explore career clusters and save 1 cluster to their profile. ● Explore colleges through Career Cruising and save 1 college to their profile ● Complete and log 1 career planning activity such as a field trip to a university or technical college ● Log career and life goals ● Log hobbies and interests ● Log extracurricular activities ● Log skills and abilities ● Complete a journal entry ● Create and review academic goals quarterly ● Complete an individual learning plan ● Present their individual learning plan at parent conferencing. <p>Teachers will:</p> <ul style="list-style-type: none"> ● Monitor academic progress. ● Review student academic goals. ● Review student career interests and career cruising profiles. 	<ul style="list-style-type: none"> ● Wisconsin Forward Exam

	<ul style="list-style-type: none"> ● Incorporate student career interests into classroom instruction. ● Communicate regularly with parents on academic progress. <p>Parents will:</p> <ul style="list-style-type: none"> ● Participate in orientation/open house to meet teachers and review their child’s schedule. ● Attend parent-teacher conferences ● Use the Student Information System to monitor progress. ● Attend a conference with the school counselor to review their child’s Individual Learning Plan <p>School Counselor will:</p> <ul style="list-style-type: none"> ● Discuss individually with students their connection to school, peer connections, and extracurricular or cocurricular opportunities ● Review and discuss academic progress through quarterly goal planning. ● Conduct classroom lessons on academic progress and success, Career Cruising curriculum, and high school and post high school opportunities ● Conference with the student and parents to review their Individual Learning Plan ● Conference with the high school counselor to review all student’s Individual Learning Plans 	
9	<p>Students will:</p> <ul style="list-style-type: none"> ● Complete Career Matchmaker ● Log information about 4 careers of interest ● Identify Career Cluster of Interest ● Complete SMART goal setting in areas of academics and personal growth ● Identify hobbies and interests that connect to career options ● Select extracurricular and/or cocurricular activities of interest ● Identify skills and abilities that related to career options ● Reflect upon best work completed during the school year, successes and struggles, and set 	<ul style="list-style-type: none"> ● ACT Aspire Testing

	<p>goals for sophomore year</p> <ul style="list-style-type: none"> ● Participate in classroom guidance lesson graduation requirements, 4 year course planning, college options and entrance requirements ● Select coursework meeting both graduation requirements and personal interest and/or skill development <p>Teachers & Academic Advocates will:</p> <ul style="list-style-type: none"> ● Connect with parents to explain Academic Advocate Role ● Assist with completing Career Matchmaker, understanding Career Clusters, setting SMART goals, connecting skills, strengths and interests to career options, end of year reflection and sample of best work ● Monitor academic progress weekly ● Advise students on appropriate course selections <p>Parents will:</p> <ul style="list-style-type: none"> ● Use student information system to monitor academic progress ● Attend parent-teacher conferences ● Advise and assist with course selections ● Participate in a registration meeting ● Be invited to review high school adjustment and progress with school counselor <p>School Counselor will:</p> <ul style="list-style-type: none"> ● Discuss individually with students their connection to school, peer connections, and extracurricular or cocurricular opportunities ● Review and discuss academic progress and post high school plans ● Conduct classroom lessons on academic progress and success, course planning, and post high school opportunities 	
10	<p>Students will:</p> <ul style="list-style-type: none"> ● Complete Career Matchmaker ● Log information about 4 careers of interest 	<ul style="list-style-type: none"> ● ACT Aspire Testing

	<ul style="list-style-type: none"> ● Identify Career Cluster of Interest ● Complete SMART goal setting in areas of academics and personal growth ● Identify hobbies and interests that connect to career options ● Select extracurricular and/or cocurricular activities of interest ● Identify skills and abilities that related to career options ● Complete Learning Styles Inventories ● Reflect upon study habits and areas for improvement ● Complete a Career Selector matching careers to student based upon earnings, education required, working environment, and tasks required ● Complete SMART goal setting in areas of academics and personal growth ● Attend and reflect upon careers learned about at Manitowoc County Career Expo ● Reflect upon best work completed during the school year, successes and struggles, and set goals for junior year ● Select coursework meeting both graduation requirements and personal interest and/or skill development <p>Teachers & Academic Advocates will:</p> <ul style="list-style-type: none"> ● Assist with completing Career Matchmaker, understanding Career Clusters, setting SMART goals, connecting skills, strengths and interests to career options, end of year reflection and sample of best work ● Monitor academic progress weekly ● Advise students on appropriate course selections <p>Parents will:</p> <ul style="list-style-type: none"> ● Use student information system to monitor academic progress ● Attend parent-teacher conferences ● Advise and assist with course selections ● Review ACP Portfolio ● Participate in a registration meeting ● Attend a college fair with student 	<ul style="list-style-type: none"> ● Wisconsin Forward Exam ● Attend Manitowoc County Career Expo
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	<ul style="list-style-type: none"> ● Discuss careers of interest with child ● Explore education/training required to pursue career of interest <p>School Counselor will:</p> <ul style="list-style-type: none"> ● Discuss individually with students their connection to school, peer connections, and extracurricular or cocurricular opportunities ● Review and discuss academic progress and post high school plans ● Assist with coordinating Manitowoc County Career Expo involvement ● Provide informational meetings on Youth Apprenticeship opportunities ● Provide information on job shadowing and career experience seminars for healthcare students 	
11	<p>Students will:</p> <ul style="list-style-type: none"> ● Complete Career Matchmaker ● Log information about 4 careers of interest ● Complete SMART goal setting in areas of academics and personal growth ● Identify hobbies and interests that connect to career options ● Select extracurricular and/or cocurricular activities of interest ● Identify skills and abilities that related to career options ● Complete School Selector to identify post high school education opportunities ● Gather and save information about 2 post high school education options ● Log work experience, Youth Apprenticeship, job shadowing experiences, career interviews, etc. ● Complete SMART goal setting in areas of academics and personal growth ● Reflect upon best work completed during the school year, successes and struggles, and set goals for senior year ● Meet with college/career/military representatives ● Gather information for scheduling post secondary campus tours ● Review standardized test scores to determine 	<ul style="list-style-type: none"> ● ASVAB Testing ● PSAT Testing (optional) ● ACT Testing ● ACT WorkKeys Testing ● AP Testing (optional) ● Accuplacer Testing (optional) ● Tour Lorrigan Construction

strengths, weaknesses and post high school opportunities

- Select coursework meeting both graduation requirements and personal interest and/or skill development

Teachers & Academic Advocates will:

- Assist with completing Career Matchmaker, setting SMART goals, connecting skills, strengths and interests to career options, end of year reflection and sample of best work
- Review and discuss school selector results
- Monitor academic progress weekly
- Advise students on appropriate course selections

Parents will:

- Use student information system to monitor academic progress
- Attend parent-teacher conferences
- Attend financial aid meeting
- Advise and assist with course selections
- Participate in a registration meeting
- Review ACP Portfolio
- Complete campus tours for colleges of interest
- Meet with college/military representatives to gather information
- Meet with student and school counselor to review academic progress and post high school plans

School Counselor will:

- Discuss individually with students their connection to school, peer connections, and extracurricular or cocurricular opportunities
- Review and discuss academic progress and post high school plans
- Provide academic planning resources at Registration Meeting
- Provide informational meetings on Youth Apprenticeship opportunities
- Provide information on job shadowing and career experience seminars for healthcare students
- Provide information on financial aid for college
- Provide information on post high school paths
- Coordinate college and military recruiters to meet

	with students	
12	<p>Students will:</p> <ul style="list-style-type: none"> ● Complete Career Matchmaker ● Log information about 4 careers of interest ● Complete SMART goal setting in areas of academics and personal growth ● Identify hobbies and interests that connect to career options ● Select extracurricular or cocurricular activities of interest ● Identify skills and abilities that related to career options ● Complete the school selector ● Save 3 schools of interest ● Utilize financial aid and scholarship resources ● Reflect upon best work completed during the school year, successes and struggles throughout high school, and future vision ● Complete necessary applications and forms to apply for post high school opportunities ● Meet with college/career/military recruiters applicable to plan ● Successfully complete Senior Seminar producing a useable letter of application, resume, reference page, mock interview, and thank you letter <p>Teachers & Academic Advocates will:</p> <ul style="list-style-type: none"> ● Assist with completing Career Matchmaker, understanding Career Clusters, setting SMART goals, connecting skills, strengths and interests to career options, end of year reflection and sample of best work ● Monitor academic progress weekly ● Advise students on appropriate course selections <p>Parents will:</p> <ul style="list-style-type: none"> ● Use student information system to monitor academic progress ● Attend parent-teacher conferences ● Advise and assist with course selections ● Participate in a registration meeting ● Assist with post secondary educational processes 	<ul style="list-style-type: none"> ● Accuplacer Testing (optional) ● Senior Seminar

	<p>School Counselor will:</p> <ul style="list-style-type: none">● Discuss individually with students their connection to school, peer connections, and extracurricular or cocurricular opportunities● Review and discuss academic progress and post high school plans● Hold senior meeting inviting students and parents● Connect students with college representatives/military recruiters● Assist with job application material development● Conduct and/or arrange mock job interview experiences● Encourage students to complete financial aid and scholarship applications● Assist with submitting transcripts and letters of recommendation as needed for college/scholarship applications● Provide information on job shadowing and career experience seminars for healthcare students	
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